



**AGENDA
SCOTT COUNTY
BOARD OF COMMISSIONERS
SHAKOPEE, MINNESOTA
JUNE 16, 2020**

9:00 a.m.

(1) CONVENE COUNTY BOARD

(2) AMENDMENTS TO THE AGENDA

(3) APPROVE MINUTES OF JUNE 2, 2020 COUNTY BOARD MEETING

(4) RECOGNITION OF INTERESTED CITIZENS

Limited to items not on the agenda, and five minutes per person/subject. Speakers are asked to approach the microphone for the benefit of viewers and interested citizens.

(5) CONSENT AGENDA

Customer Service: We will deliver government services in a respectful, responsive, and solution-oriented manner

- 5.1** Approve the Request to Extend the Preliminary Plat Rights for the Territory Development in Sections 32 and 33 of Credit River Township, Zoned Rural Residential Single Family District (RR-2), an Additional Six Months to December 31, 2020 *(No fiscal impact)*
- 5.2** Approve the Request for Conditional Use Permit Amendment to Construct Office Building and Other Site Alterations (Webb Pallet Service, Applicant and KDH Properties, Owner) in Section 4 of Sand Creek Township *(No fiscal impact)*
- 5.3** Approve the Request for Preliminary Plat and Final Plat of Kabes Farm Consisting of 10 Lots on 101.05 Acres (Randy and Chris Kubes, Applicants and McCue Family Farm Partnership, Property Owners) in Section 29 of Cedar Lake Township, Three-Way (Developer, Township, County) Development Agreement, and Conservation Easements *(No fiscal impact)*
- 5.4** Approve the Request for Rezoning, Preliminary Plat, and Final Plat of The Jonason Family Ridge (Mark Koepp Living Trust, Applicant and Property Owner) Consisting of 1 Lot and 2 Outlots on 50.12 Acres Section 27 of Blakeley Township *(No fiscal impact)*
- 5.5** Approve the Request for Rezoning, Preliminary Plat and Final Plat of Shimota Acres (Jesse Schneider, Applicant and Shimota Family Trust, Property Owner) Consisting of 11 Lots and 2 Outlots on 121.83 Acres in Section 25 of Cedar Lake Township, Three-Way (Developer, Township, County) Development Agreement, and Conservation Easements *(No fiscal impact)*
- 5.6** Approve Payroll Processing of Personnel Actions *(No fiscal impact)*

Stewardship: We will work proactively to make investments, guided by resident input, which will transform lives, communities, and government

- 5.7** Rescind Board Action of June 2, 2020 Approving Grant Funds for 2020-2021 and Approve Acceptance of Family Group Decision Making (FGDM) Grant Funds and Contract With the Department of Human Services in the Amount of \$322,998 for FGDM Services From July 1, 2020 Through June 30, 2022 *(No fiscal impact)*
- 5.8** Approve Record of Disbursements and Approve Claims *(No fiscal impact)*

CONSENT AGENDA CONTINUED

Collaboration: We will work with partners - communities, schools, faith groups, private business, and non-profit agencies - to see that services are not duplicated but rather are complimentary, aligned, and provided by the partners who can deliver the service most effectively

5.9 Approve the Continuation of Service Agreements With the Belle Plaine, Jordan, New Prague, Prior Lake, and Shakopee School Districts for the Provision of School-Linked Mental Health Services by the Scott County Mental Health Center *(No fiscal impact)*

5.10 Adopt Resolution 2020-098; Authorizing the Conveyance of Tax Forfeit Lands Located in the City of Belle Plaine to the City of Belle Plaine *(No fiscal impact)*

5.11 Adopt Resolution No. 2020-097; Authorizing Entering Into a Cooperative Agreement With Shakopee Public Utilities Commission on County Project 83-24 in the City of Shakopee *(No fiscal impact)*

(6) STEWARDSHIP: WE WILL WORK PROACTIVELY TO MAKE INVESTMENTS, GUIDED BY RESIDENT INPUT, WHICH WILL TRANSFORM LIVES, COMMUNITIES, AND GOVERNMENT

6.1 Adopt Resolution No. 2020-099; Authorizing the Jail Electronic Security System Upgrade Project in the Amount of \$604,700 and Amendment of the Capital Improvement Budget in the Amount of \$604,700 to Advance Expenditure of the Project Funds *(Requires a budget amendment of \$604,700 to advance the project forward in 2020-2021 from 2022)*

6.2 Adopt Resolution No. 2020-096; Reporting Progress on the Standard Measures Program Developed by the Council on Local Results and Innovation *(\$0.14 per capita in local government aid)*

(7) COMMITTEE REPORTS AND COMMISSIONER UPDATES

(8) COUNTY ADMINISTRATOR UPDATE

(9) RECESS FOR ATTORNEY/CLIENT MEETING

(10) ADJOURN

**FOLLOWING THE MEETING THE COUNTY BOARD WILL MEET IN A
WORKSHOP SETTING TO REVIEW PROPOSED ORDINANCE REVISIONS**

UPCOMING MEETINGS

July 7, 2020	9:00 a.m. County Board Meeting
July 21, 2020	9:00 a.m. County Board Meeting

**Lezlie A. Vermillion
County Administrator
(952) 496-8100**

MINUTES
BOARD OF COMMISSIONERS
COUNTY OF SCOTT

JUNE 2, 2020

(1) The Board of Commissioners, in and for the County of Scott, Minnesota, met in the Courthouse Board Room in the City of Shakopee, Minnesota, and convened at 10:55 a.m., with the following members present: Commissioner Beer, presiding, Commissioner Weckman Brekke, Commissioner Wolf, and Commissioner Beard. Commissioner Ulrich participated via phone. Chair Beer announced all votes will be by roll call vote.

(2) County Staff Present:

- A. Lezlie Vermillion, County Administrator
- B. Ron Hocevar, County Attorney
- C. Pam Selvig, Health and Human Services Director
- D. Debra Brazil, Deputy Clerk to the Board

(3) Guests Present:

- A. John Myser

(4) Minutes:

On a motion by Commissioner Wolf, seconded by Commissioner Ulrich, the Minutes of May 19, 2020 were approved on a roll call vote.

(5) Recognition of Interested Citizens:

John Myser addressed the County Board regarding his request for a copy of Scott County's liability insurance policy and the information sent to the Department of Public Safety which resulted in his driver's license being suspended and a subsequent jail term. He requested a full copy of the liability insurance policy, the information sent to the Department of Public Safety, and for the County Board to investigate the areas of County government that they fund.

(6) Consent Agenda:

A. Commissioner Beard moved, seconded by Commissioner Weckman Brekke to approve the Service Agreement Renewal with PrairieCare Medical Group, LLC for psychiatric consultation effective May 1, 2020 through April 30, 2022. The motion carried unanimously on a roll call vote.

B. Commissioner Beard moved, seconded by Commissioner Weckman Brekke to approve acceptance of Family Group Decision Making (FGDM) Grant funds in the amount of \$161,499 and contract with the Department of Human Services for FGDM services from July 1, 2020 through June 30, 2021. The motion carried unanimously on a roll call vote.

C. Commissioner Beard moved, seconded by Commissioner Weckman Brekke to approve the Master Agreement with Northwoods Consulting Partners, Inc. for implementation, subscription, and hosting of Traverse as an electronic document management and data analytics case management application for social service programs in the Health and Human Services Division. The motion carried unanimously on a roll call vote.

D. Commissioner Beard moved, seconded by Commissioner Weckman Brekke to adopt Resolution No. 2020-093; Approving Health, Dental, Life Insurance, and Flexible Spending Account Providers and County Contribution and Employee Costs for Health, Dental, and Life Insurance Effective August 1, 2020 for all Eligible Employees and Rescinding Resolution No. 2019-069. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference. The motion carried unanimously on a roll call vote.

E. Commissioner Beard moved, seconded by Commissioner Weckman Brekke to adopt Resolution No. 2020-094; Authorizing an Amendment to a Cooperative Agreement With the City of Jordan for Cost Participation on the Trunk Highways 169 and 282 Interchange Preliminary Design and Environmental Documentation. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference. The motion carried unanimously on a roll call vote.

F. Commissioner Beard moved, seconded by Commissioner Weckman Brekke to adopt Resolution No. 2020-095; Authorizing the Scott County Engineer to Request the Minnesota Department of Transportation, State Aid for Local Transportation, to Transfer \$143,221 From the County's Municipal State Aid Construction Account to its Regular State Aid Construction Account. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference. The motion carried unanimously on a roll call vote.

G. Commissioner Beard moved, seconded by Commissioner Weckman Brekke to approve the Sixth Amendment to the Tower/Land Lease Agreement with New Cingular Wireless dba AT&T Mobility Corporation for equipment modification at the Jackson Tower Site. The motion carried unanimously on a roll call vote.

H. On the recommendation of the County Administrator, Commissioner Beard moved, seconded by Commissioner Weckman Brekke to approve the payroll processing of personnel actions indicated below and certified by the Employee Relations Director and the Appointing Authority to be in compliance with provisions of Minnesota Statutes 375.56 - 375.71 and the Scott County Merit Personnel System:

1. Separation of employment for KabNras Lee, FT Eligibility Specialist, Health and Human Services Division, effective 05/29/20.
2. Separation of employment for Diana Klemm, FT Transit Scheduler, Transportation Services Division, effective 06/12/20.
3. PT Probationary (FTE 90%) employment of Geraldine Halog, Public Health Nurse, Health and Human Services Division, effective 05/26/20.

The motion carried unanimously on a roll call vote.

(7) Committee Reports and Commissioner Updates:

A. Commissioner Weckman Brekke participated in the Metropolitan Library Service Agency teleconference meeting on May 21.

B. Commissioner Weckman Brekke participated in the Scott County Library Board of Advisors teleconference meeting on May 21.

C. Commissioner Weckman Brekke participated in the Together We Can End Child Abuse in Scott County Steering Committee teleconference meeting on May 28.

D. Commissioners Weckman Brekke, Beard, and Beer participated in the Association of Minnesota Counties District X teleconference meeting on May 29.

E. Commissioner Weckman Brekke spoke with the family member of residents of McKenna Crossing regarding COVID-19.

F. Commissioner Weckman Brekke has been working with Scott County Community Development regarding a garage permit for a Belle Plaine Township resident.

G. Commissioner Weckman Brekke has had several conversations with Township officials reassuring them that inspections and the building permit application processes are continuing.

H. Commissioner Beard attended the Inter-Governmental Work Group meeting on May 26.

I. Commissioner Beard participated in the Scott-Carver-Dakota Community Action Program Financial Committee teleconference meeting May 26.

J. Commissioner Beard met with County Administrator Lezlie Vermillion on May 27.

K. Commissioners Weckman Brekke, Wolf, Beard, and Beer toured the building construction project on June 2.

L. Commissioner Ulrich participated in the Greater MSP Business Investment Committee teleconference meeting on May 20.

M. Commissioner Ulrich participated in the Greater MSP County Commissioners teleconference meeting on May 20.

N. Commissioner Ulrich participated in the Metropolitan Council Transportation Advisory Board teleconference meeting on May 20.

O. Commissioners Ulrich and Beer conducted the Chair/Vice Chair planning meeting on May 26.

P. Commissioners Ulrich and Beer participated in the Families and Individuals Sharing Hope (FISH) Outreach/Partner Relations Committee teleconference meeting on May 26.

Q. Commissioner Ulrich participated in a teleconference meeting with the Savage Mayor and City Administrator on May 27.

R. Commissioner Ulrich participated in the Greater MSP Board teleconference meeting on June 1.

S. Commissioner Wolf had several conversations with constituents regarding the current civil unrest.

T. Commissioner Wolf participated in the Scott County Employee Insurance Committee teleconference meeting on May 20.

U. Commissioner Wolf participated in the Metropolitan Mosquito Control District teleconference meeting on May 27.

V. Commissioner Wolf participated in the Vermillion River Watershed Joint Powers Board teleconference meeting on May 28.

W. Commissioner Wolf met with the New Market Town Board Chair on May 28.

X. Commissioner Wolf participated in the Elko New Market City Council teleconference meeting on May 28.

Y. Commissioner Wolf met with Senator Eric Pratt on May 29.

Z. Commissioner Wolf met with a Spring Lake Town Board Supervisor on June 1.

AA. Commissioner Wolf participated in the Credit River Town Board teleconference meeting on June 1.

AB. Commissioner Wolf participated in the Prior Lake City Council teleconference workshop and meeting on June 1.

AC. Commissioner Wolf participated in the Cedar Lake Town Board teleconference meeting on June 1.

AD. Commissioner Beer had several phone conversations with Ms. Vermillion, the Sheriff's Office, and representatives from Scott County cities regarding public safety.

AE. The Sheriff's Office was recognized for going above and beyond during the recent civil unrest.

(8) County Administrator Update:

- An overview of the planning and response by the Sheriff's Office and the County Attorney's Office over the past weekend was given.
- An update of County services being provided by appointment was given.
- The Scott County Community Development staff was commended for their work with rural restaurants in helping them establish outdoor seating.

(9) County Attorney Update:

- County Attorney Ron Hocevar reported he will verify the information John Myser received and will make sure he gets the information he is asking for.
- Per Commissioner Beard's request and noting it is public information, Mr. Hocevar explained the circumstances of Mr. Myser's driving after revocation tickets and subsequent jail term.
- In response to Commissioner Beard's question regarding an individual's right to protect personal property, Mr. Hocevar stated defending property is situational and he would not give countywide legal advice on what can and cannot be done. He also stated the Sheriff's Office has the ability to deputize individuals if the Sheriff feels there is a need.

Chair Beer announced that prior to the County Board meeting the Commissioners toured the building construction project and then convened as the Community Health Board.

Following the County Board meeting, the Board will meet in a workshop setting to discuss the 2021 budget.
On a motion by Commissioner Wolf, seconded by Commissioner Ulrich, the meeting adjourned at 11:40 a.m.

David Beer
Chair

Lezlie A. Vermillion
County Administrator
Clerk of the Board

Debra K. Brazil
Deputy Clerk to the Board

AGENDA #5.1
SCOTT COUNTY, MINNESOTA
REQUEST FOR BOARD ACTION
MEETING DATE: JUNE 16, 2020

ORIGINATING DIVISION:	Planning & Res Mgmt.	CONSENT AGENDA:	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
ORIGINATING DEPARTMENT:	Zoning Administration	ATTACHMENTS:	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
PRESENTER:	Marty Schmitz - 8349	TIME REQUESTED:	N/A
PROJECT:	Territory Development Preliminary Plat Extension		
ACTION REQUESTED:	Approve the Request to Extend the Preliminary Plat Rights for the Territory Development in Sections 32 and 33 of Credit River Township, Zoned Rural Residential Single Family District (RR-2), an Additional Six Months to December 31, 2020		
CONTRACT/POLICY/GRANT:	<input type="checkbox"/> County Attorney Review <input type="checkbox"/> Risk Management Review	FISCAL:	<input type="checkbox"/> Finance Review <input type="checkbox"/> Budget Change

ORGANIZATIONAL VALUES:

- ☐ Stewardship: Ensuring the responsible and stable investment of taxpayer dollars and communicating its value to the public
- ☐ Partnership: Aligning existing resources, volunteers and programs to achieve shared goals
- ☒ Leadership: Anticipating changes and managing challenges based on reliable information and citizen input
- ☒ Commitment: Developing a high quality workforce that is dedicated to advancing a safe, healthy and livable community
- ☒ Customer Service: Creating a customer experience that is respectful, responsive and solution-oriented
- ☐ Innovation: Exploring and adopting new technologies and processes with the goal of improving service and reducing the long term cost of service delivery

DEPARTMENT/DIVISION HEAD SIGNATURE:	COUNTY ADMINISTRATOR SIGNATURE:
Approved:	DISTRIBUTION/FILING INSTRUCTIONS:
Denied:	
Tabled:	
Other:	
Deputy Clerk :	
Date:	

Background/Justification:

The purpose of this agenda item is to approve the request to extend the Preliminary Plat Rights for the Territory Development in Sections 32 and 33 of Credit River Township, zoned Rural Residential Single Family District (RR-2), an additional six months to December 31, 2020.

The Territory Open Space Design Residential Development received approval by the County and Credit River Township on July 1, 2003. The Preliminary Plat of the Territory consisted of 276 lots on 705 acres. To date approximately half of the 276 lots have been final platted for home sites. Based on Board actions on previous extensions, the Preliminary Plat Rights are in place until June 30, 2020. The developer of the 5th Addition of the Territory is requesting that the County Board extend the Preliminary Plat Rights for an additional 6 months

to December 31, 2020. The extension will allow all of the parties with an interest in the Territory 5th Addition to finalize the final plat and Developer's Agreement, and allow the developer time to obtain any necessary approvals and permits from the Territory Homeowners Association, the Minnesota Pollution Control Agency (MPCA), and the Minnesota Department of Health for the extension of sewer and water services to the lots within the plat.

This action is being requested by the owner and developer of the Outlots in the Territory Development and is supported by the Credit River Town Board.

Fiscal Impact:

None

April 16, 2020

Board Members
Credit River Township
18985 Meadow View Boulevard
Prior Lake, MN 55372

Dear Board Members,

OP3 Territory, LLC is requesting the Credit River Town Board recommend that the Scott County Board of Commissioners grant an extension to the preliminary plat rights for Territory, and any subsequent final plat approvals of Territory 5th Addition. Our current extension expires on June 30, 2020. Due to unforeseen circumstances relating to the COVID-19 pandemic, we kindly request an extension until December 31, 2020.

With this extension, we would also grant the Scott County Board of Commissioners an extension to December 31, 2020 to act on the final plat application for Territory 5th Addition. If you need any additional information from our team, please let me know. Thank you in advance for your cooperation in this process.

Regards,

A handwritten signature in black ink, appearing to be 'Ben Schmidt', with a long, sweeping horizontal line extending to the right across the page.

Ben Schmidt
President
The Excelsior Group, LLC

cc: Marty Schmitz, Scott County

AGENDA #5.2
SCOTT COUNTY, MINNESOTA
REQUEST FOR BOARD ACTION
MEETING DATE: JUNE 16, 2020

ORIGINATING DIVISION:	Planning & Res. Mgmt.	CONSENT AGENDA:	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
ORIGINATING DEPARTMENT:	Zoning Administration		
PRESENTER:	Nathan Hall - 8892	ATTACHMENTS:	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
PROJECT:	Webb Pallet Service	TIME REQUESTED:	NA
ACTION REQUESTED:	Approve the Request for Conditional Use Permit Amendment to Construct Office Building and Other Site Alterations (Webb Pallet Service, Applicant and KDH Properties, Owner) in Section 4 of Sand Creek Township		
CONTRACT/POLICY/GRANT:	<input type="checkbox"/> County Attorney Review <input type="checkbox"/> Risk Management Review	FISCAL:	<input type="checkbox"/> Finance Review <input type="checkbox"/> Budget Change

ORGANIZATIONAL VALUES:

- ☒ **Customer Service:** We will deliver government services in a respectful, responsive, and solution-oriented manner
- ☐ **Communication:** We will always be clear about what we're doing and why we're doing it
- ☐ **Collaboration:** We will work with partners – communities, schools, faith groups, private business, and non-profit agencies – to see that services are not duplicated but rather are complimentary, aligned and provided by the partners who can deliver the service most effectively
- ☐ **Stewardship:** We will work proactively to make investments, guided by resident input, which will transform lives, communities, and government
- ☐ **Empowerment:** We will work with individuals and families to affirm strengths, develop skills, restore hope, and promote self-reliance
- ☐ **Resiliency:** We will foster public preparedness and respond when families and communities face health and safety emergencies
- ☐ **Innovation:** We will take informed risks to deliver services more effectively and will learn from our successes and failures

DEPARTMENT/DIVISION HEAD SIGNATURE:	COUNTY ADMINISTRATOR SIGNATURE:
Approved:	DISTRIBUTION/FILING INSTRUCTIONS:
Denied:	
Tabled:	
Other:	
Deputy Clerk :	
Date:	

Background/Justification:

The purpose of this agenda item is to approve the request for Conditional Use Permit Amendment to construct office building and other site alterations (Webb Pallet Service, Applicant and KDH Properties, Owner) in Section 4 of Sand Creek Township.

This action was recommended by the Scott County Planning Advisory Commission on June 8, 2020 in accordance with Chapters 2, 16 and 60 of the Scott County Zoning Ordinance No. 3 based on the criteria for approval listed below:

Fiscal Impact:

None

SCOTT COUNTY, MINNESOTA REQUEST FOR BOARD ACTION

Webb Pallet Service, Applicant and KDH Properties, Property Owner

Conditional Use Permit Amendment

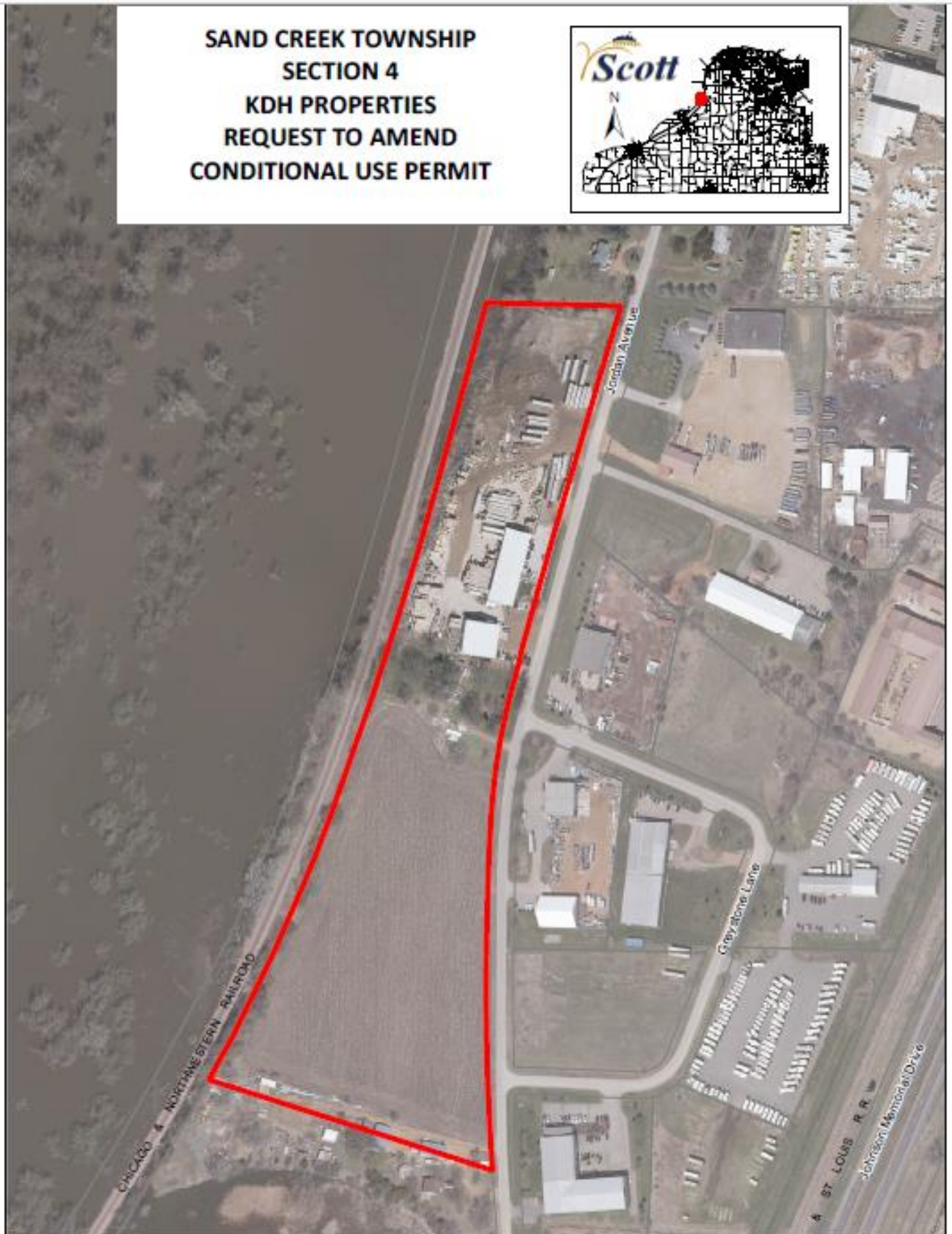
Criteria for Approval:

1. The use will not create an excessive burden on public facilities and utilities that serve or are proposed to serve the area.
The property is served by paved public roads. There are no imminent plans to provide municipal services to the area.
2. The use will be sufficiently compatible with, or separated by sufficient distance from, or screened from adjacent agricultural or residential land uses so that there will be no deterrence to the use or development of adjacent land and uses.
The use is allowed in the I-1 district through a CUP, and adjacent uses are generally industrial in nature and of similar type. Additional plant material is proposed to further screen the neighboring residence from the facility.
3. Each structure or improvement is so designed and constructed that it is not unsightly in appearance to the extent that it will hinder the orderly and harmonious development of the district wherein proposed.
The proposed structure will use exterior finishes similar to office park buildings in the area.
4. The use is consistent with the purposes of the Ordinance and the purposes of the zoning district in which the applicant intends to locate the proposed use.
The use is consistent with the uses allowed as a CUP in the I-1, Rural Industrial District.
5. The use is not in conflict with the Comprehensive Plan of Scott County.
The Comprehensive Plan guides this property as Industrial.
6. Adequate measures have been taken to provide ingress and egress so designed as to minimize traffic congestion, provide adequate access to public roads, and provide sufficient on-site parking.
Access to the site will be maintained from Jordan Avenue, a paved Township road. Adequate parking is included in the proposed changes to the site.
7. Adequate water supply, individual sewage treatment system facilities, erosion control and stormwater management are provided in accordance with applicable standards.
The proposed business expansion will utilize an individual well and private sewage treatment system, as well as stormwater infiltration areas.
8. All buildings/structures must meet the intent of the State Building Code and/or fire codes.
The proposed building will require building permits and review by the Scott County Building Department for conformance to the State Building Code.

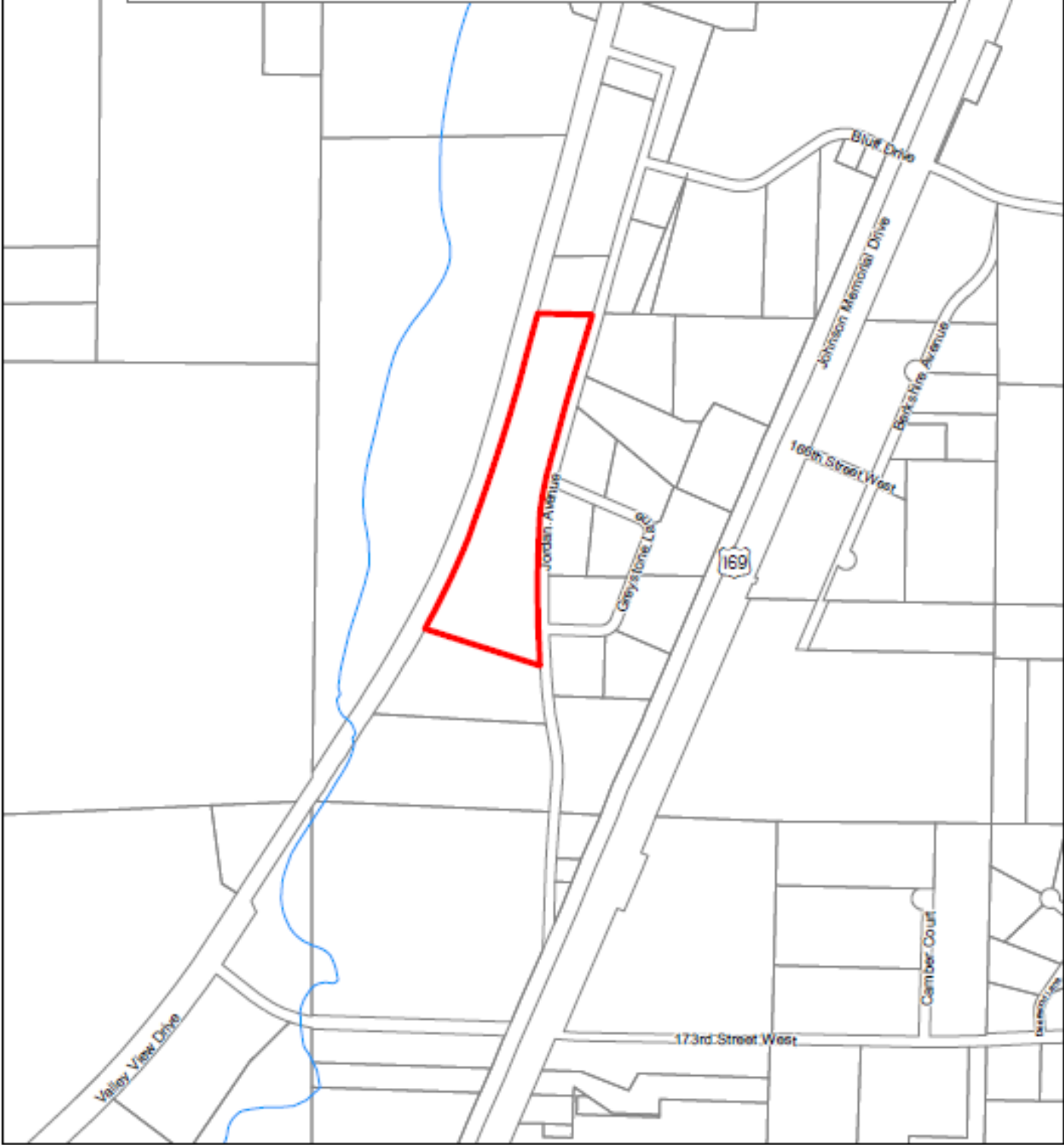
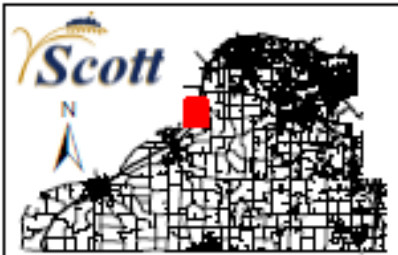
Conditions of Approval:

1. The applicant is to notify the Scott County Zoning Administration Department in January of each year, stating they are in compliance with the conditions of the Conditional Use Permit (CUP). Failure to do so may be a basis for revocation of the Conditional Use Permit.
2. If ownership of the building changes, the new owner shall contact the Sand Creek Township Board and the County Planning Office to review the conditions of the Conditional Use Permit.
3. Oils, solvents and other hazardous wastes shall be managed in accordance with the Scott County Hazardous Waste Management Ordinance.
4. Adequate parking shall be provided on site.
5. Only domestic sewage may be discharged to the septic tank/drainfield. All wastewater from commercial industrial floor drains and non-domestic sink sources shall be pumped to a holding tank unless otherwise approved in writing by the Scott County Environmental Health Office.
6. The property shall be maintained in a neat and orderly manner, including landscaping and fence screening.
7. Signage shall conform with the Scott County Sign Ordinance.
8. All solid waste shall be managed according to the Scott County Solid Waste Ordinance.
9. No burning of solid waste shall be allowed on site.
10. The operation shall be conducted according to the applicant's letter dated 12-16-96 and site plan dated 05-27-2020.
11. The existing residence shall be removed from the site within 5 years from the date the CUP amendment is approved.
12. Prior to any construction or grading, the applicant shall provide the County with a \$5,000 financial guarantee to ensure compliance with required site improvements including grading/stormwater management facilities, landscaping, paving, screening fence, and other improvements required by the Scott County Zoning Ordinance.

**SAND CREEK TOWNSHIP
SECTION 4
KDH PROPERTIES
REQUEST TO AMEND
CONDITIONAL USE PERMIT**



**SAND CREEK TOWNSHIP
SECTION 4
KDH PROPERTIES
REQUEST TO AMEND
CONDITIONAL USE PERMIT**



Narrative for Webb Pallet

Prepared: March 2, 2020

Revised: May 27, 2020

By: Gregory R. Halling, P.E.

Introduction

The project is the construction of a new 3,200 square foot office building and additional parking for trailers. The business originally started in 1996 with an approved plan for a new production building and parking and storage area. This facility is located within a business park near 169 between Jordan and Shakopee in Sand Creek Township. Municipal utilities are not anticipated to be constructed in the fore seeable future.

Existing Conditions

Approximately 10.5 acres of the 20.44 acre site is currently in farm production. A couple of acres on the north end of the parcel is being converted to trailer parking and a portion of the north portion of the farm field will be used to build a sediment and infiltration basin and the new office building. According to the NCRS Soils maps the site is 85% Esterville loam and 15% Terrace escarpments which are type A soils. The zoning for the current development is I-1. This property has an existing CUP that showed an improvement project in 1996 of 3.48 acres with an impervious area of 1.5 acres. The FEMA map from the County GIS shows minimal flood impact on this site in the NW portion of the site in the vicinity of the wetland. A small sliver of the property is shown on the NWI in the area of the delineated wetlands and a map is attached. This site is located within the Scott WMO. A wetland delineation including MnRAM has been done for the site and there are wetlands along the NW portion of the site along the RR tracks. This area floods often from the Minnesota River.

Infiltration & Runoff rates

There are 3.22 acres of new impervious area proposed now on the site. The required amount of filtration is 1 inch over the new impervious area. This equates to 11,706 cubic feet. 15" of storage volume above the biofilter elevation of 725.0 equates to 11,725 cubic feet. The soils are shown as an Esterville loam and a boring confirmed the presence of medium sand at the infiltration surface. The boring was taken at a ground elevation of 728.0 and medium sand existed from 725.7 down to 720.5. We have used a conservation infiltration rate of 2" per hour. The basin will infiltrate the 15" depth in 7.5 hours.

Runoff rates for the existing parcel includes drainage from one half of the township right of way along the length of the property. The existing rates include the original developed site and the adjacent right of way with the remaining portion of the northern portion of the parcel at

presettlement turf coverage results in a flow of 6.28, 13.29, and 30.57 cfs for the existing 2, 10, & 100 year storms respectively. The proposed runoff rates are 1.86, 9.11, and 30.53 cfs for the proposed 2, 10, & 100 year storms respectively.

Land and Tree Disturbance

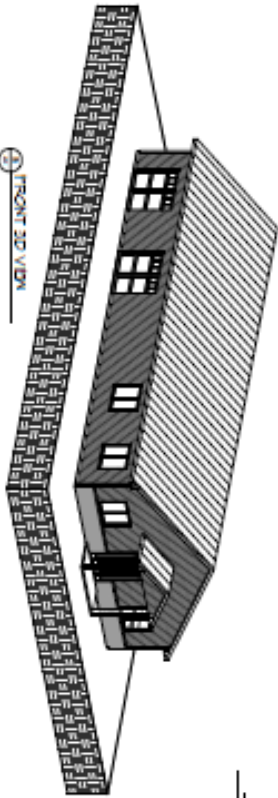
The only trees or shrubs that are projected to be disturbed by this project are near the new office building and depicted on the plans.

Downstream Analysis

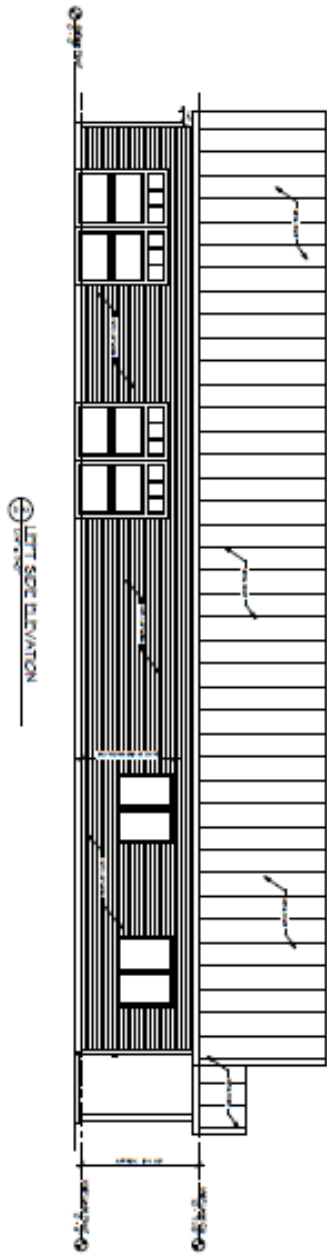
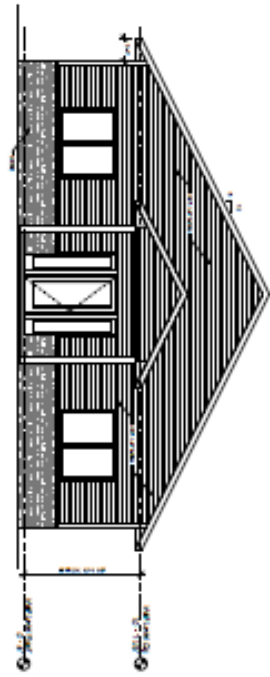
A downstream analysis was conducted on this property in the field by Greg Halling. The required guidelines specifying the analysis of the drainage path of the development water downstream to a point where the onsite portion of the drainage area is 10% of the total was followed. This entire property drains to the west towards the Minnesota River floodplain. The only thing between the floodplain and this property is the railroad. The flow from the northern half of this site drains to the RR ROW which has a ditch along the east side of the railroad tracks that drains to the north to a 48" culvert under the tracks which goes to the Minnesota River floodplain.

HYDRIC SOILS, WCA and USCOE Wetland Issues

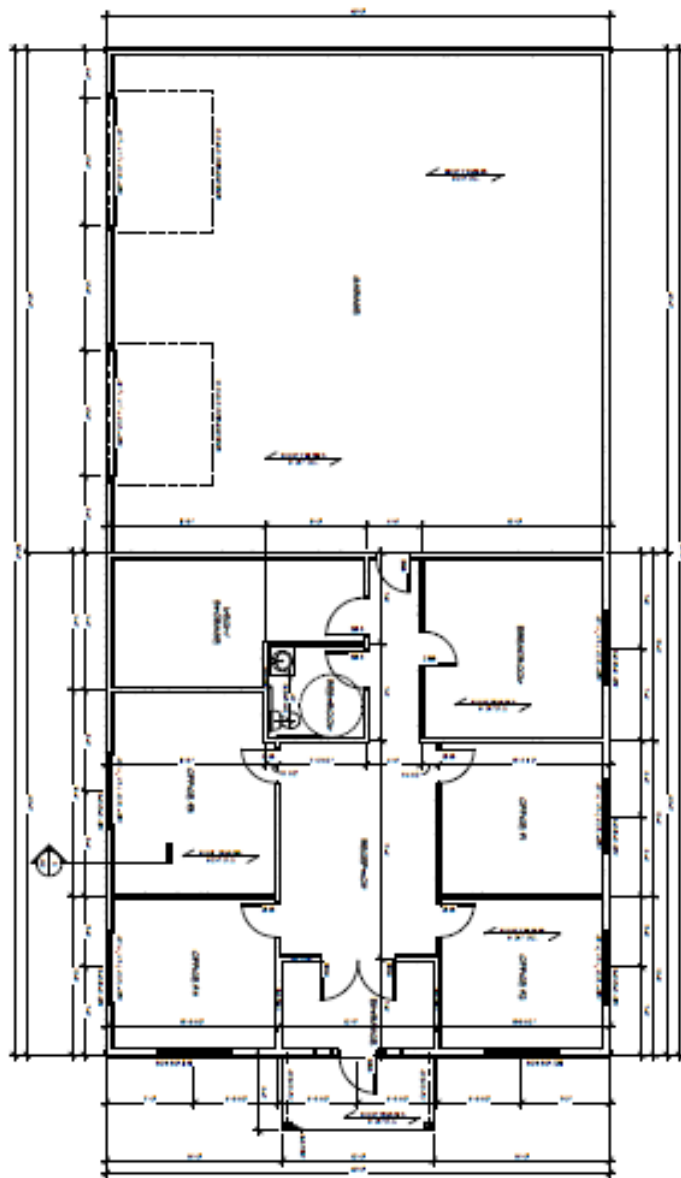
The wetland delineation was prepared in September, 2019 by Robert Merila but has not been submitted for review by the LGU. The application for this review is being prepared and Natural Resources will be notified when the application is approved. There are no wetland impacts being considered as part of this project.



FRONT ELEVATION



LEFT SIDE ELEVATION



① MAIN FLOOR PLAN

OWNER: JORDAN AVENUE + JORDAN AVENUE
 ARCHITECT: JORDAN AVENUE + JORDAN AVENUE
 DATE: JUNE 2014

THIS PLAN IS THE PROPERTY OF JORDAN AVENUE + JORDAN AVENUE AND IS NOT TO BE REPRODUCED OR TRANSMITTED IN ANY FORM OR BY ANY MEANS, ELECTRONIC OR MECHANICAL, INCLUDING PHOTOCOPYING, RECORDING, OR BY ANY INFORMATION STORAGE AND RETRIEVAL SYSTEM, WITHOUT THE WRITTEN PERMISSION OF JORDAN AVENUE + JORDAN AVENUE. ANY UNAUTHORIZED REPRODUCTION OR TRANSMISSION IS STRICTLY PROHIBITED AND WILL BE SUBJECT TO LEGAL ACTION.

A4

SHEET NO.

DATE: 06/11/14
 DRAWN BY: JAV
 CHECKED BY: JAV
 APPROVED BY: JAV
 PROJECT: JORDAN AVENUE + JORDAN AVENUE
 LOCATION: JORDAN AVENUE + JORDAN AVENUE
 SCALE: 1/8" = 1'-0"

Webb Pallet
 1000 Jordan Ave.
 Jordan, MN

BEHR DESIGN INC.
 10000 15th Avenue S.W.
 Suite 100
 Golden, CO 80401
 (303) 440-1234
 www.behrdesign.com

BEHR DESIGN INC.
 10000 15th Avenue S.W.
 Suite 100
 Golden, CO 80401
 (303) 440-1234
 www.behrdesign.com

Webb Pallet Landscape Unit Plan Report

Through natural growth or intentional planting, there are already live and existing Landscaping Units of **Shade Trees** (such as black walnut, hackberry, silver maple, red maple, red maple, box elder, and Siberian elm); **Coniferous/Evergreen Trees** (such as white spruce and balsam fir), **Tall Shrubs and Hedge Material Deciduous** (such as white lilac, Tartarian honeysuckle, and prickly ash); and **Ornamental Trees** (such as wild plum and an apple).

The number of Landscaping Units observed on the site appeared to be 116 Landscaping Units, significantly more than the recommended 65 Landscape Units noted in the communication.

During discussions with Marty Schmitz, Zoning Administrator, it was suggested that some additional screening from Evergreen Shrubs could be added to the following locations:

- between the trunks of the Siberian elm trees that were trimmed at the power line corridor
- along the north line of the property between the existing trees
- alongside the proposed building

White spruce (*Picea glauca*) and balsam fir (*Abies balsamea*) were planted along the north line, and appeared to grow well; whitetail deer tend to leave the white spruce trees alone due to the prickly needles. Red pine (*Pinus resinosa*) is another conifer that typically does well in the soil and hydrology conditions of the area. This would be a good tree species to include in any gaps in the trees along the north line of the property.

The northeast corner is a thick hedge of prickly ash and wild plum that appears to be quite robust during the leaf-on conditions. One evergreen tree or shrub could be added near this corner to help with shading during the leaf-off time of the year.

Arbor vitae / white cedar (*Thuja occidentalis*) is an evergreen shrub that is often planted and observed growing in similar conditions to those found on the site, so it would be a good option if available. Currently Tartarian honeysuckle is starting to move into the area between the trunks of the Siberian elm in the southeastern portion of the property. The addition of additional shrubs like arbor vitae or other low-to-medium sized evergreen shrubs to this location would add screening and remain shorter than the power lines above the ground.

Some low shrubs can be placed around the proposed building for landscaping and screening purposes.

AGENDA #5.3
SCOTT COUNTY, MINNESOTA
REQUEST FOR BOARD ACTION
MEETING DATE: JUNE 16, 2020

ORIGINATING DIVISION:	Planning & Res. Mgmt.	CONSENT AGENDA:	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
ORIGINATING DEPARTMENT:	Zoning Administration		
PRESENTER:	Greg Wagner - 8360	ATTACHMENTS:	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
PROJECT:	Kabes Farm Plat	TIME REQUESTED:	NA
ACTION REQUESTED:	Approve the Request for Preliminary Plat and Final Plat of Kabes Farm Consisting of 10 Lots on 101.05 Acres (Randy and Chris Kubes, Applicants and McCue Family Farm Partnership, Property Owners) in Section 29 of Cedar Lake Township, Three-Way (Developer, Township, County) Development Agreement, and Conservation Easements		
CONTRACT/POLICY/GRANT:	<input type="checkbox"/> County Attorney Review <input type="checkbox"/> Risk Management Review	FISCAL:	<input type="checkbox"/> Finance Review <input type="checkbox"/> Budget Change

ORGANIZATIONAL VALUES:

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- ☐ **Communication:** We will always be clear about what we're doing and why we're doing it
- ☐ **Collaboration:** We will work with partners – communities, schools, faith groups, private business, and non-profit agencies – to see that services are not duplicated but rather are complimentary, aligned and provided by the partners who can deliver the service most effectively
- ☐ **Stewardship:** We will work proactively to make investments, guided by resident input, which will transform lives, communities, and government
- ☐ **Empowerment:** We will work with individuals and families to affirm strengths, develop skills, restore hope, and promote self-reliance
- ☐ **Resiliency:** We will foster public preparedness and respond when families and communities face health and safety emergencies
- ☐ **Innovation:** We will take informed risks to deliver services more effectively and will learn from our successes and failures

DEPARTMENT/DIVISION HEAD SIGNATURE:	COUNTY ADMINISTRATOR SIGNATURE:
Approved:	DISTRIBUTION/FILING INSTRUCTIONS:
Denied:	
Tabled:	
Other:	
Deputy Clerk :	
Date:	

Background/Justification:

The purpose of this agenda item is to approve the request for preliminary plat and final plat of Kabes Farm consisting of 10 lots on 101.05 acres (Randy and Chris Kubes, Applicants and McCue Family Farm Partnership, Property Owners) in Section 29 of Cedar Lake Township, Three-Way (Developer, Township, County) Development Agreement, and conservation easements.

This action was recommended by the Scott County Planning Advisory Commission on May 11, 2020 in accordance with Chapter 40 of the Scott County Zoning Ordinance No. 3 based on the criteria for approval listed below:

Fiscal Impact:

None

SCOTT COUNTY, MINNESOTA REQUEST FOR BOARD ACTION

Randy & Chris Kubes, Applicants and McCue Family Farm Partnership, Property Owners

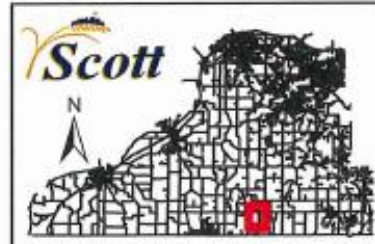
Preliminary and Final Plat of Kabes Farm, Development Agreement, and Conservation Easements

Criteria for Approval:

1. *Adequate Drainage* – the proposed plat meets all storm water drainage requirements as identified in Chapter 6 of the zoning ordinance.
2. *Adequate Potable Water Supply* – the proposed plat, utilizing individual wells, meets the requirements of the zoning and subdivision ordinances.
3. *Adequate Roads or Highways to Serve the Subdivision* – The proposed lots have frontage and shared accesses off of 270th Street East and Vergus Avenue, both gravel Cedar Lake township roads.
4. *Adequate Waste Disposal Systems* – the proposed lots meet all requirements of the individual sewage treatment system ordinance.
5. *Consistency with the Comprehensive Plan* – the proposed plat conforms to the goals and policies contained in the 2040 Comprehensive Plan for the development in the Rural Residential Area in Cedar Lake Township.
6. *Public Service Capacity* – the proposed development does not adversely impact the public service capacity of local service providers as the lots will utilize the existing Township road for access.
7. *Consistency with the Minnesota Environmental Quality Board's Policies*- the project falls below the 80 acres of changed land use threshold for requiring an Environmental Assessment Worksheet.
8. *Consistency with Capital Improvement Plans* – the proposed plat is not requiring any county funded road improvements; therefore, it is consistent with the County's capital improvement plan.

And noting that Cedar Lake Township has approved the plat and Development Agreement.

**CEDAR LAKE TOWNSHIP
SECTION 29
MCCUE FAMILY PARTNERSHIP
REQUEST FOR
PRELIMINARY PLAT**



Freeborn Ave

260th Street East

2

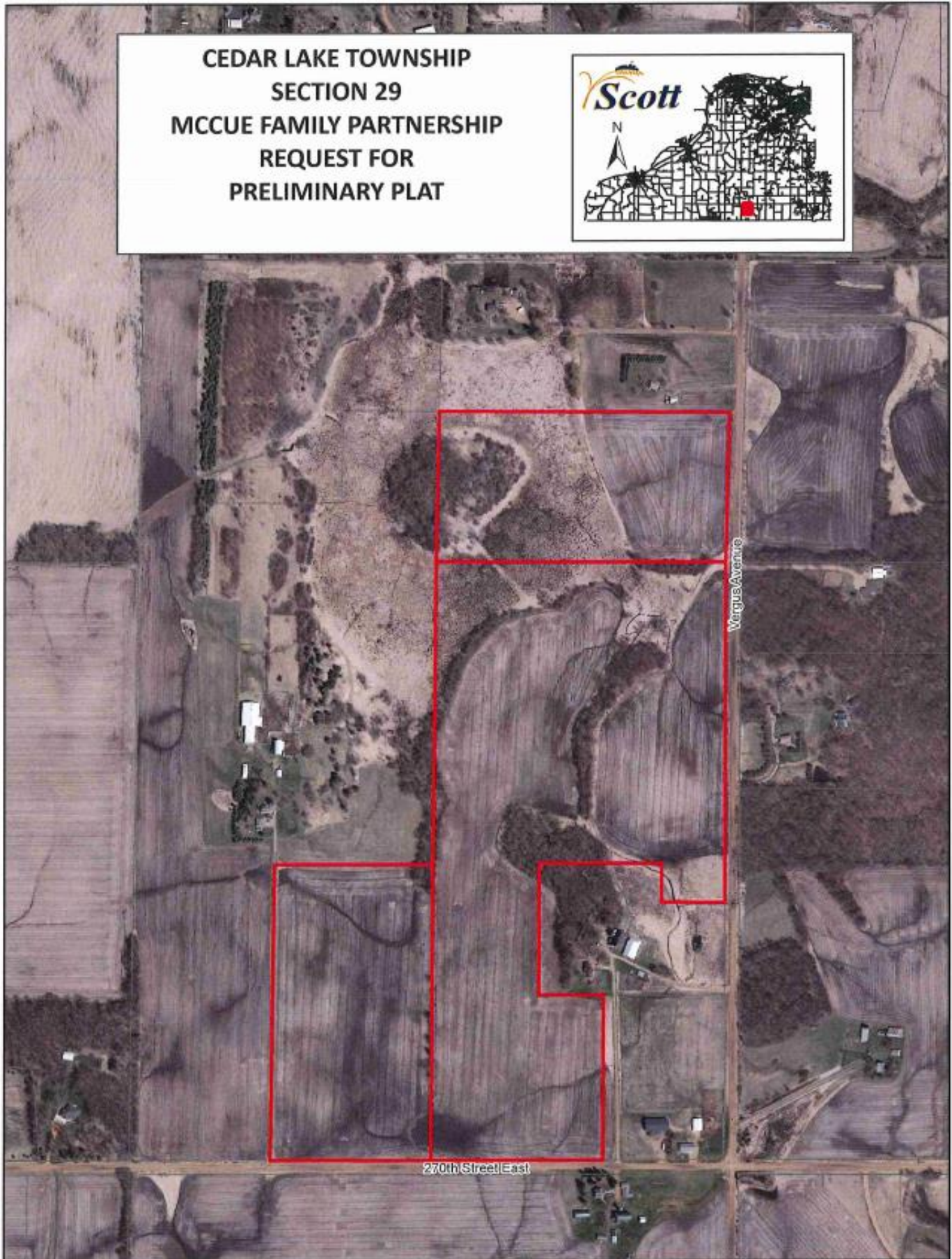
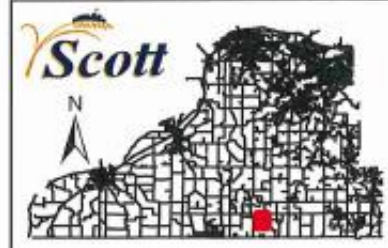
Pillar & Ridge Court

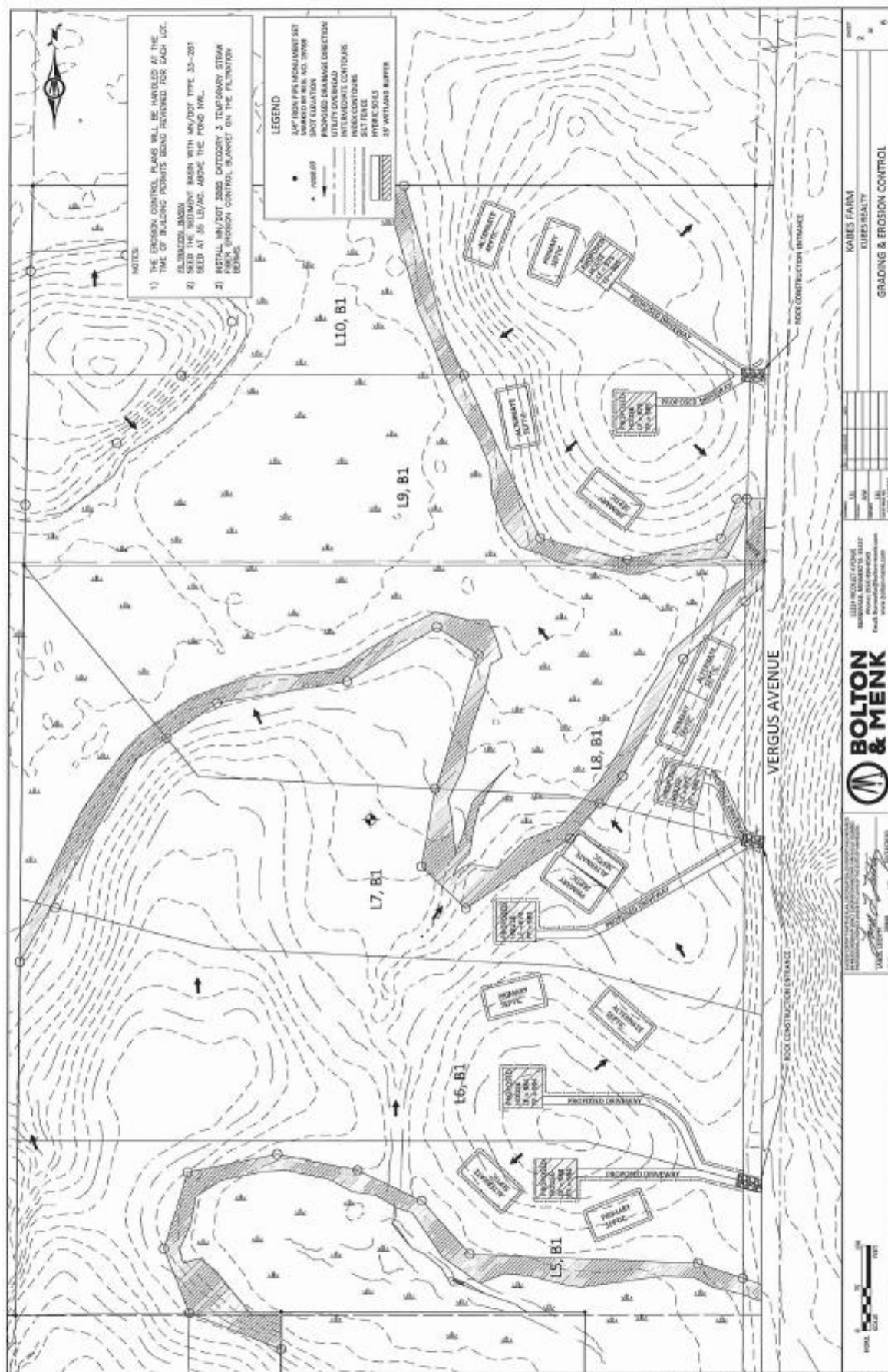
Vergus Avenue

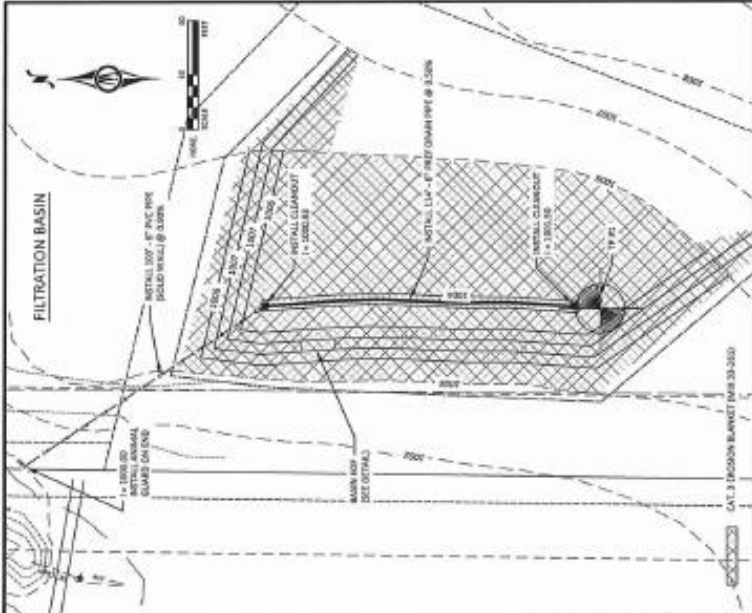
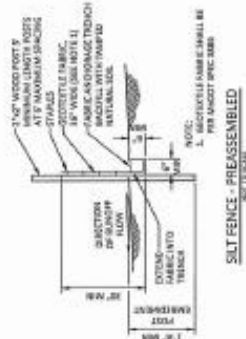
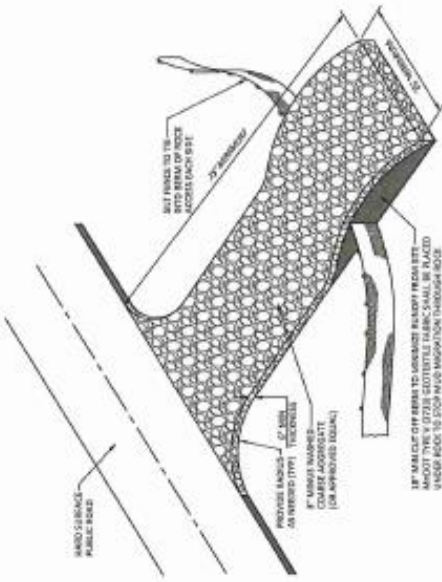
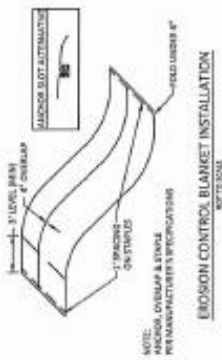
Newport Avenue

270th Street East

**CEDAR LAKE TOWNSHIP
SECTION 29
MCCUE FAMILY PARTNERSHIP
REQUEST FOR
PRELIMINARY PLAT**







AGENDA #5.4
SCOTT COUNTY, MINNESOTA
REQUEST FOR BOARD ACTION
MEETING DATE: JUNE 16, 2020

ORIGINATING DIVISION:	Planning & Res. Mgmt.	CONSENT AGENDA:	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
ORIGINATING DEPARTMENT:	Zoning Administration		
PRESENTER:	Marty Schmitz - 8349	ATTACHMENTS:	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
PROJECT:	Koepp Rezoning	TIME REQUESTED:	
ACTION REQUESTED:	Approve the Request for Rezoning, Preliminary Plat, and Final Plat of The Jonason Family Ridge (Mark Koepp Living Trust, Applicant and Property Owner) Consisting of 1 Lot and 2 Outlots on 50.12 Acres Section 27 of Blakeley Township		
CONTRACT/POLICY/GRANT:	<input type="checkbox"/> County Attorney Review <input type="checkbox"/> Risk Management Review	FISCAL:	<input type="checkbox"/> Finance Review <input type="checkbox"/> Budget Change

ORGANIZATIONAL VALUES:

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- ☐ **Stewardship:** We will work proactively to make investments, guided by resident input, which will transform lives, communities, and government
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- ☐ **Innovation:** We will take informed risks to deliver services more effectively and will learn from our successes and failures

DEPARTMENT/DIVISION HEAD SIGNATURE:	COUNTY ADMINISTRATOR SIGNATURE:
Approved:	DISTRIBUTION/FILING INSTRUCTIONS:
Denied:	
Tabled:	
Other:	
Deputy Clerk :	
Date:	

Background/Justification:

The purpose of this agenda item is to approve the request for rezoning, preliminary plat, and final plat of The Jonason Family Ridge (Mark Koepp Living Trust, Applicant and Property Owner) consisting of 1 lot and 2 outlots on 50.12 Acres in Section 27 of Blakeley Township.

The request includes the rezoning of 50.12 acres from A-1, Agricultural Preservation District, to A-3, Agricultural Preservation Density District; and preliminary and final plat of The Jonason Family Ridge consisting of 1 lot and 2 outlots on 50.12 acres.

This action was recommended by the Scott County Planning Advisory Commission on June 8, 2020 in accordance with Chapter 27 of the Scott County Zoning Ordinance No. 3 based on the criteria for approval listed below.

Fiscal Impact:
None

SCOTT COUNTY, MINNESOTA REQUEST FOR BOARD ACTION

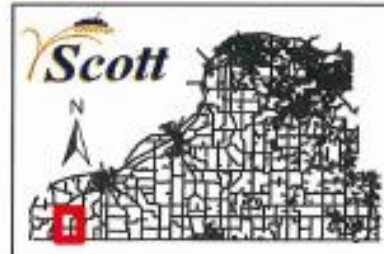
Mark Koepp Living Trust, Applicant and Property Owner

Rezoning

Criteria for Approval:

1. *Adequate Drainage* – the proposed plat meets all storm water drainage requirements as identified in Chapter 6 of the zoning ordinance.
2. *Adequate Potable Water Supply* – the parcel will utilize an individual well.
3. *Adequate Roads or Highways to Serve the Subdivision* – the lot has frontage on 270th Street West and Raven Road, both gravel Blakeley Township roads. Access permits are required from the township for any new accesses.
4. *Adequate Waste Disposal Systems* – the proposed lot will meet all requirements of the individual sewage treatment system ordinance prior to County Board consideration.
5. *Consistency with the Comprehensive Plan* – the proposed plat conforms to the goals and policies contained in the 2040 Comprehensive Plan for the development in the Agricultural Area.
6. *Public Service Capacity* – the proposed development does not adversely impact the public service capacity of local service providers.
7. *Consistency with the Minnesota Environmental Quality Board's Policies* - the proposal does not require any environmental review and is therefore consistent with the policies of the Minnesota Environmental Quality Board.
8. *Consistency with Capital Improvement Plans* – the proposed plat is not requiring any county funded road improvements; therefore, it is consistent with the County's capital improvement plan.

**BLAKELEY TOWNSHIP
SECTION 27
MARK KOEPP LIVING TRUST
REQUEST FOR REZONING &
PRELIMINARY PLAT**



Clarks
Lake

260th Street West

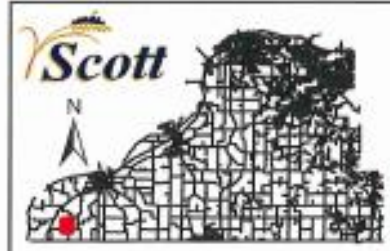
Raven Road

German Road

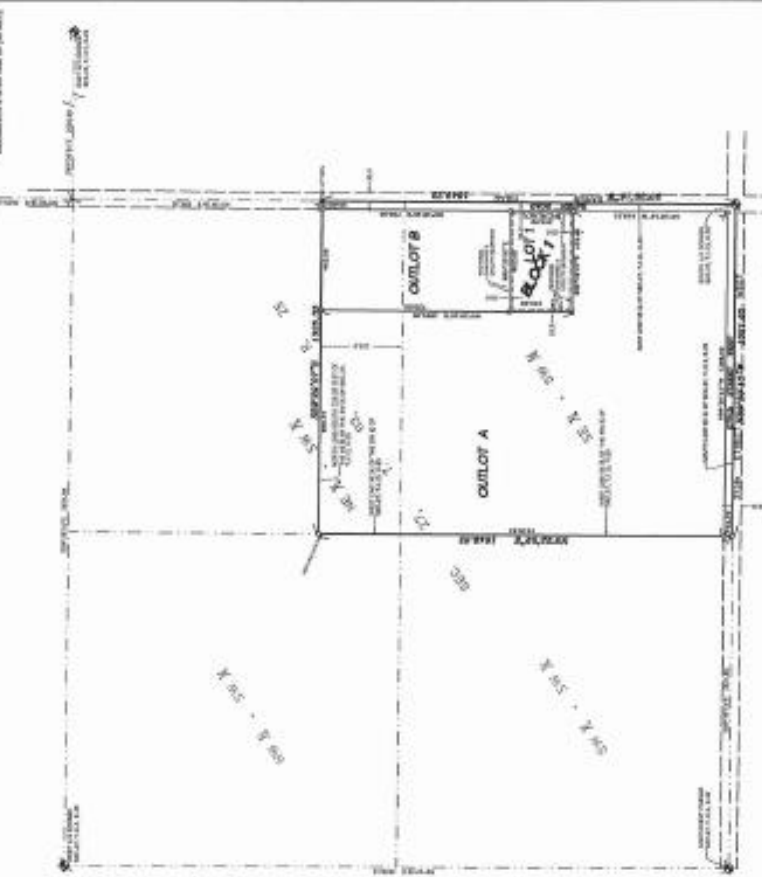
270th Street West

280th Street West

**BLAKELEY TOWNSHIP
SECTION 27
MARK KOEPP LIVING TRUST
REQUEST FOR REZONING &
PRELIMINARY PLAT**



THE JONASON FAMILY RIDGE



E. E. RUD & SONS, INC.
Professional Land Surveyors

1. The purpose of this map is to show the location of the ridge line between the two lots shown on the map. The ridge line is shown in solid black. The map is titled 'THE JONASON FAMILY RIDGE'.

2. The map is based on a survey conducted by E. E. Rud & Sons, Inc. on the 15th day of May, 1955. The survey was conducted in accordance with the provisions of the Surveyors' Act, Chapter 100, of the Statutes of the State of New York.

3. The map is subject to the provisions of the Surveyors' Act, Chapter 100, of the Statutes of the State of New York. The map is not to be used for any purpose other than the one for which it was prepared.

4. The map is not to be used for any purpose other than the one for which it was prepared. The map is not to be used for any purpose other than the one for which it was prepared.

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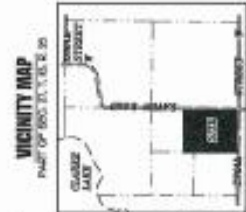
16. The map is not to be used for any purpose other than the one for which it was prepared. The map is not to be used for any purpose other than the one for which it was prepared.

17. The map is not to be used for any purpose other than the one for which it was prepared. The map is not to be used for any purpose other than the one for which it was prepared.

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20. The map is not to be used for any purpose other than the one for which it was prepared. The map is not to be used for any purpose other than the one for which it was prepared.



SCOTT COUNTY, MISSOURI
NO SCALE

AGENDA #5.5
SCOTT COUNTY, MINNESOTA
REQUEST FOR BOARD ACTION
MEETING DATE: JUNE 16, 2020

ORIGINATING DIVISION:	Planning & Res. Mgmt.	CONSENT AGENDA:	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
ORIGINATING DEPARTMENT:	Zoning Administration		
PRESENTER:	Greg Wagner - 8360	ATTACHMENTS:	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
PROJECT:	Shimota Acres Plat	TIME REQUESTED:	
ACTION REQUESTED:	Approve the Request for Rezoning, Preliminary Plat and Final Plat of Shimota Acres (Jesse Schneider, Applicant and Shimota Family Trust, Property Owner) Consisting of 11 Lots and 2 Outlots on 121.83 Acres in Section 25 of Cedar Lake Township, Three-Way (Developer, Township, County) Development Agreement, and Conservation Easements		
CONTRACT/POLICY/GRANT:	<input type="checkbox"/> County Attorney Review <input type="checkbox"/> Risk Management Review	FISCAL:	<input checked="" type="checkbox"/> Finance Review <input type="checkbox"/> Budget Change

ORGANIZATIONAL VALUES:

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DEPARTMENT/DIVISION HEAD SIGNATURE:	COUNTY ADMINISTRATOR SIGNATURE:
Approved:	DISTRIBUTION/FILING INSTRUCTIONS:
Denied:	
Tabled:	
Other:	
Deputy Clerk :	
Date:	

Background/Justification:

The purpose of this agenda item is to approve the request for rezoning, preliminary plat and final plat of Shimota Acres (Jesse Schneider, Applicant and Shimota Family Trust, Property Owner) consisting of 11 lots and 2 outlots on 121.83 acres in Section 25 of Cedar Lake Township, Three-Way (Developer, Township, County) Development Agreement, and conservation easements.

The request includes the rezoning of 121.83 acres from UER, Urban Expansion Reserve District, to UTR-C, Urban Transition Reserve Cluster District; and preliminary plat of Shimota Acres consisting of 11 lots and 2 outlots on 121.83 acres. Under an approved Development Agreement the Scott County Subdivision Ordinance allows a project to phase the final plats up to a maximum of 5 years. This first phase final plat proposes to create 3 lots and 2 outlots as identified on the attached final plat.

Fiscal Impact:

None

SCOTT COUNTY, MINNESOTA REQUEST FOR BOARD ACTION

Jesse Schneider, Applicant and Shimota Family Trust, Property Owner

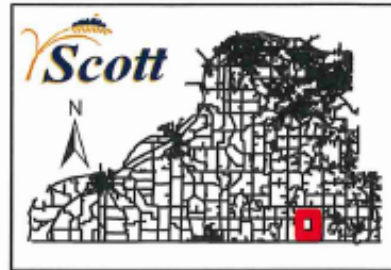
Rezoning, Preliminary Plat and Final Plat of Shimota Acres

Criteria for Approval:

1. *Adequate Drainage* – the proposed plat meets all storm water drainage requirements as identified in Chapter 6 of the zoning ordinance.
2. *Adequate Potable Water Supply* – the proposed plat, utilizing individual wells, meets the requirements of the zoning and subdivision ordinances.
3. *Adequate Roads or Highways to Serve the Subdivision* – The proposed lots will have frontage and shared accesses off Jonquil Avenue, a paved Cedar Lake/New Market Township road, and the existing farmstead off 270th Street East, a gravel Cedar Lake Township road.
4. *Adequate Waste Disposal Systems* – the proposed lots meet all requirements of the individual sewage treatment system ordinance.
5. *Consistency with the Comprehensive Plan* – the proposed plat conforms to the goals and policies contained in the 2040 Comprehensive Plan for the development in the Transition Area in Cedar Lake Township.
6. *Public Service Capacity* – the proposed development does not adversely impact the public service capacity of local service providers as the lots will utilize the existing Township road for access.
7. *Consistency with the Minnesota Environmental Quality Board's Policies*- the project falls below the 80 acres of changed land use threshold for requiring an Environmental Assessment Worksheet.
8. *Consistency with Capital Improvement Plans* – the proposed plat is not requiring any county funded road improvements; therefore, it is consistent with the County's capital improvement plan.

And noting that the Township of Cedar Lake has approved the rezoning, plat and Development Agreement.

**CEDAR LAKE TOWNSHIP
SECTION 25
SHIMOTA FAMILY TRUST
REQUEST FOR
PRELIMINARY PLAT**



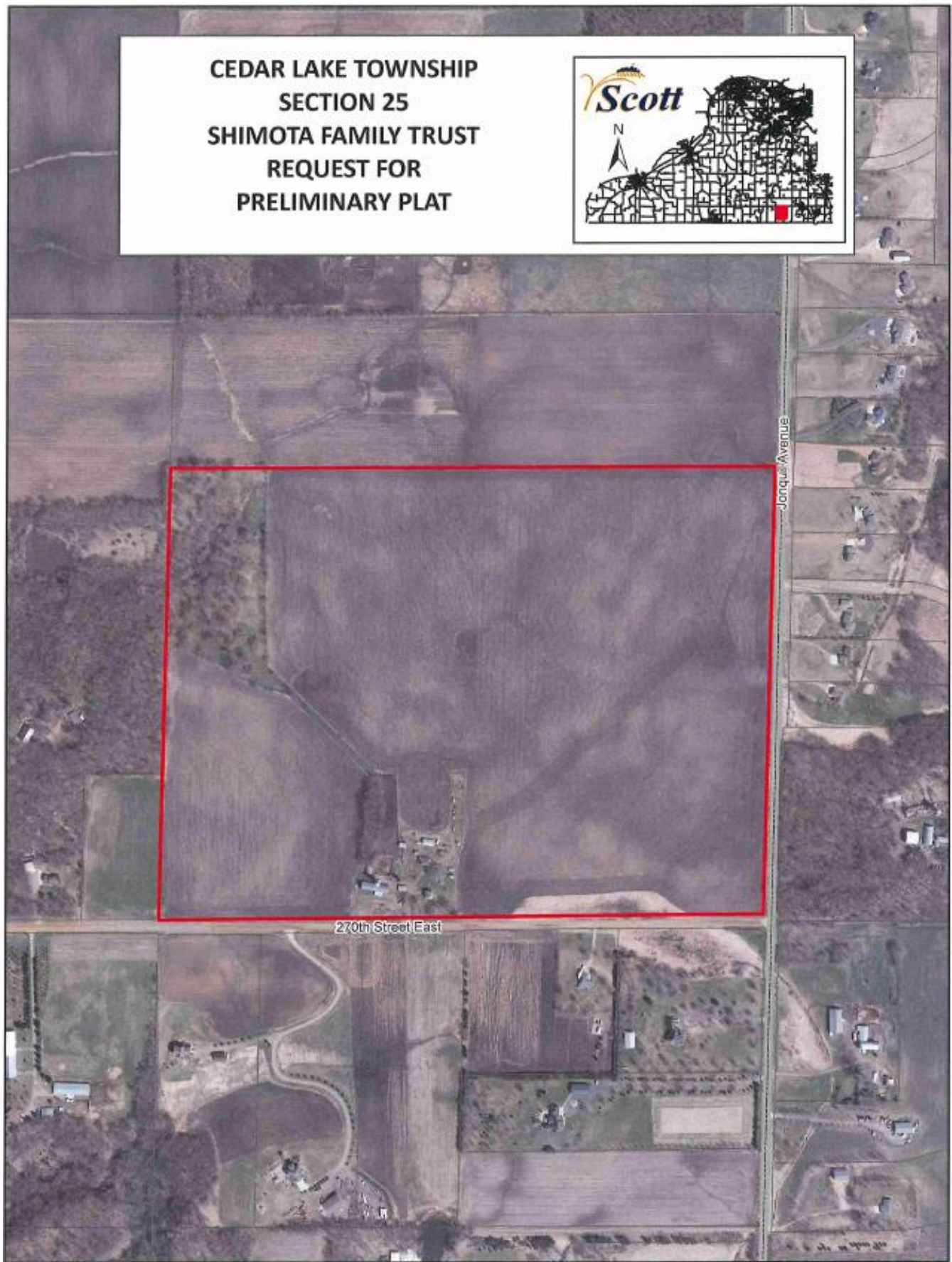
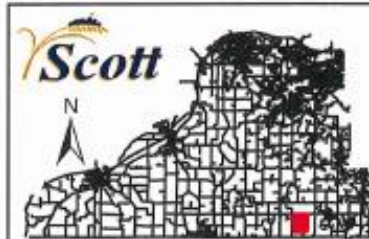
260th Street East

Jonquill Avenue

270th Street East



**CEDAR LAKE TOWNSHIP
SECTION 25
SHIMOTA FAMILY TRUST
REQUEST FOR
PRELIMINARY PLAT**



01005250010

DISCLOSURE OF BENEFITS
Dr. Smith and Dr. Smith have received, together, a total of \$1,140, and the Smiths have half of the North one-half of the total legal expenses (\$1,140 of \$2,280). Smith and Smith have received the total legal expenses (\$2,280). Smith and Smith have received the total legal expenses (\$2,280).

UTILITY & SITE DATA

ACQUISITION OF THE ENGLISH VERB

05277386

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PRODUCTS OF ALKYL CATION REACTIVITY

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CEDAR LAKE TOWNSHIP

VICINITY MAP
SECTION 24.14.12.2

SUPERVISOR'S CERTIFICATION
 I hereby certify that this inmate, photo and record was presented
 to the court on the date indicated on the return and that the inmate
 is being held in custody of the Department of Corrections.
 Signature: *P. J. Jones* Date: *10/10/2010*
 Title: *Supervisor*

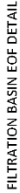
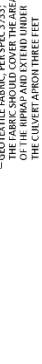
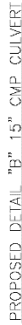
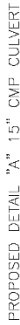
RESUME IN A MINUTE

RESEARCH

DO NOT
REPRODUCE OR
TRANSMIT IN ANY
FORM OR BY ANY
MEANS, ELECTRONIC
OR MECHANICAL,
INCLUDING PHOTOCOPYING,
RECORDING, OR BY ANY
INFORMATION STORAGE
AND RETRIEVAL SYSTEM,
WITHOUT PERMISSION IN
WRITING FROM
PUBLISHERS.

LINK

[illegible]



I HEREBY CERTIFY THAT THIS PLAN, SPECIFICATION, OR REPORT WAS PREPARED BY ME OR UNDER MY CLOSE PERSONAL SUPERVISION AND TO THE BEST OF MY KNOWLEDGE AND BELIEF IT COMPLETELY ACCURATELY SETS FORTH THE FACTS AND CONCLUSIONS THEREON.



12224 NICOLET AVENUE
BURNSVILLE, MINNESOTA 55337
Phone: (952) 890-0509
Email: Burnsville@bolton-mank.com
www.bolton-mank.com

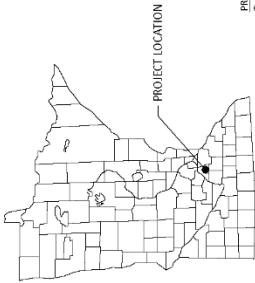
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JESSIE SCHNEIDER

STORMWATER POLLUTION PREVENTION PLAN (SWPPP)

SHIMOTA ACRES
CEDAR LAKE TOWNSHIP
SCOTT COUNTY, MINNESOTA



RESPONSIBLE PARTIES:
The Contractor and Owner will be joint applicants under the MPCA's General Stormwater Permit for Construction Activity as required by the National Pollutant Discharge Elimination System (NPDES) Phase II program.
The Contractor shall provide one or more trained Construction SWPPP Manager(s) knowledgeable and experienced in the application of erosion prevention and sediment control BMPs that will oversee the implementation of the SWPPP, and the installation, inspection and maintenance of the erosion prevention and sediment control BMPs.
A Construction SWPPP Manager must be available for an on-site inspection within 72 hours upon request by the MPCA.

OWNER:	COMPANY:	CONTACT PERSON:	PHONE:
SWPPP DESIGNER:	Jesse Schneider	Jesse Schneider	612.386.6490
CONTRACTOR:	Bolton & Menk, Inc.	Leland Lofchey	952.892.0509
CONSTRUCTION SWPPP MANAGER:	TBD	TBD	TBD
PARTY RESPONSIBLE FOR LONG TERM O&M:	Jesse Schneider	Jesse Schneider	612.386.6490

ADDITIONAL COMPENSATION:
The SWPPP Designer, Construction SWPPP Manager, and other individuals must have appropriate training. Documentation showing training commensurate with the job duties and responsibilities is required to be included in the SWPPP prior to any work beginning on the site. Training documentation for the SWPPP Designer is included on the Narrative sheet. The Contractor shall attach training documentation to this SWPPP for the Construction SWPPP Manager and BMP Installer prior to the start of construction. This information shall be kept up to date until the project is fully closed.

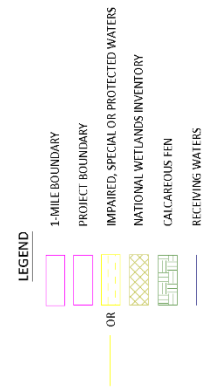
ADDITIONAL CERTIFICATION:
The SWPPP Designer, Construction SWPPP Manager, and other individuals must have appropriate training. Documentation showing training commensurate with the job duties and responsibilities is required to be included in the SWPPP prior to any work beginning on the site. Training documentation for the SWPPP Designer is included on the Narrative sheet. The Contractor shall attach training documentation to this SWPPP for the Construction SWPPP Manager and BMP Installer prior to the start of construction. This information shall be kept up to date until the project is fully closed.

DOCUMENT RETENTION:
All documents related to this SWPPP, including all inspection reports, maintenance records, training records, and other information required by this permit, shall be retained by the Contractor, the Owner, and local officials within three (3) days upon request for the duration of the permit and for three (3) years following the NOTI.

GENERAL STORMWATER DISCHARGE REQUIREMENTS
All discharges from the site shall be in accordance with the MPCA's General Stormwater Permit for Construction Activity (MPCA 1000001). Discharges shall be controlled to prevent erosion, sedimentation, and other impacts to the receiving waters. Discharges shall be controlled to prevent erosion, sedimentation, and other impacts to the receiving waters. Discharges shall be controlled to prevent erosion, sedimentation, and other impacts to the receiving waters.

1. The nature of stormwater runoff and run-on at the site.
2. The range of soil particle sizes expected to be present on the site.
3. Peak flow rates and stormwater volumes to be present on the site.

Permanent stormwater treatment systems for this project have been designed in accordance with the guidance in the MNS Stormwater Manual in place at the time of bidding. Copies of the design information and calculations are part of this SWPPP and will be provided in digital format upon written request to the Engineer.



PROJECT AREAS:	ACRES
Total Project Size (disturbed area) =	0.0
Total Project Size (total area) =	0.0
Post construction area of impervious surface =	3.0
Total new impervious surface area created =	3.0

Planned Construction Start Date: 08/01/2024
Estimated Construction Completion Date: 08/31/2024

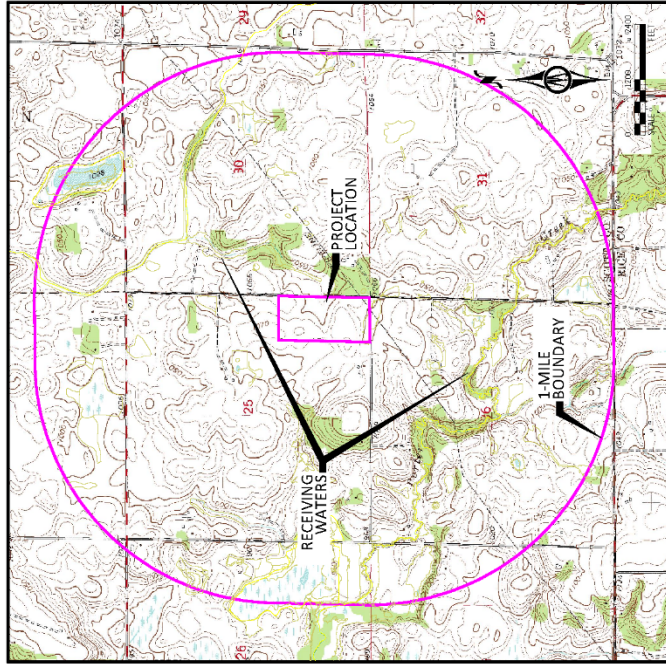
PERMANENT STORMWATER MANAGEMENT SYSTEM:	
Type of Stormwater Management System:	1. Sedimentation/Filteration
Regional Pond	Permanent Stormwater Management Not Required

PROJECT LOCATION:	COUNTY:	TOWNSHIP:	RANGE:	SECTION:	LATITUDE:	LONGITUDE:
	SCOTT	111.3N	R24W	25	44.562598°	-93.400855°

BMP SUMMARY	QUANTITY	UNIT
Rock Construction Entrance	3	Ftch
Silt Fence	10,859	LF
Erosion Control Blanket, Category 3	2,387	SF

DESCRIPTION OF CONSTRUCTION ACTIVITIES AND STORMWATER MANAGEMENT:
Construction activities include: Site grading, gravel driveway construction, filtration basins, temporary erosion and sediment control, and permanent stabilization.

The proposed site improvements include house pads, driveways and adding two filtration basins to meet stormwater management requirements. The existing drainage patterns will remain the same after this development is constructed.



RECEIVING WATERS: The receiving waters for this project are the Cedar Lake Wetland, which is located within the 1-mile boundary of the project. The Cedar Lake Wetland is a seasonal wetland and is not subject to the MPCA's General Stormwater Permit for Construction Activity.

NAME OF WATER BODY	TYPE (ditch, pond, wetland, lake, etc.)	Special, Protected, Restricted Water?	Flows to Impaired Water Within 1 Mile?	USDA Approved Construction Related TMDL?
Perrier Creek	Creek	No	Yes	Yes
Unnamed Wetlands	Wetland	No	No	No

- 1) Submit SWPPP Updates to Engineer. Submittal shall include any requested changes to the SWPPP including but not limited to: Sediment Control, Failure to submit updates shall be considered acceptance of the SWPPP as designed with no changes.
- 2) Perform grading operations and stormwater BMPs.
- 3) Perform grading operations and stormwater BMPs.
- 4) Add additional temporary BMPs as necessary during construction based on inspection reports.
- 5) Ensure final stabilization measures are complete.
- 6) Submit Notice of Termination (NOTI) to MPCA. NOTE: The NOTI must be submitted to MPCA before final Stabilization is considered complete.

12224 NICOLL AVENUE BURNSVILLE, MINNESOTA 55337 Email: bolton@boltonandmenk.com www.boltonandmenk.com	SHIMOTA ACRES 11 LOT SUBDIVISION SWPPP INFORMATION
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Information contained in this SWPPP is for informational purposes only. It is not intended to be used as a basis for any legal action. The Contractor shall be responsible for obtaining all necessary permits and approvals from the appropriate authorities. The Contractor shall be responsible for obtaining all necessary permits and approvals from the appropriate authorities. The Contractor shall be responsible for obtaining all necessary permits and approvals from the appropriate authorities.

SWPPP AMENDMENTS AND SUBMITTALS

Contractor must prepare and submit to the Engineer a SWPPP amendment as necessary to include additional Best Management Practices (BMPs) to correct problems identified or address the following situations:

1. Contact information and training documentation for Construction SWPPP Manager and BMP Installer,
2. There is a change in construction method of phasing, operation, maintenance, weather or seasonal conditions not anticipated during the design of the SWPPP including but not limited to:
 - a. Types and/or locations of BMPs
 - b. Material Storage and Spill response
 - c. Erosion Plans
 - d. Locations for Stockpiles, Concrete Washout, and Sanitation facilities and
3. It is determined that the SWPPP is not achieving objectives of minimizing pollutants in stormwater discharges associated with construction activity, or
4. The SWPPP is not consistent with the terms and conditions of the permit.

The Contractor may implement SWPPP amendments immediately and is not required to wait for Engineer review of the submittal. The Contractor must submit a written report to the Engineer detailing the amendment and the reasons for the amendment. The Contractor must submit a written report to the Engineer detailing the amendment and the reasons for the amendment. The Contractor must submit a written report to the Engineer detailing the amendment and the reasons for the amendment.

If a change order is issued for a design change the SWPPP amendment will be prepared by the Engineer and included in the change order.

In addition to SWPPP amendments, the Contractor shall submit to the Engineer Weekly Erosion and Sediment Control Schedule meeting the requirements of MNDOT 1717.

The Contractor shall keep copies of all SWPPP amendments, Weekly Erosion and Sediment Control Schedules, Inspection logs, and maintenance logs with the hold copy of the SWPPP. A PDF copy of these documents will be provided along with a copy of the final hold copy of the SWPPP to the Engineer along with the signed Notice of Termination when final stabilization is complete.

EROSION PREVENTION PRACTICES

Construction activities shall be limited around established areas. Erosion controls and velocity dissipation devices shall be used at outlets within and along the length of any constructed conveyance channel.

The normal wetted perimeter of all ditches or swales, including storm water management pond slopes, that drain waters from the site must be stabilized within 200' of any property edge or discharge point, including storm sewer inlets, within 24 hours of connection.

Temporary or permanent ditches or swales used as sediment containment during construction do not need to be stabilized during temporary period of use and shall be stabilized within 24 hours after no longer used as sediment containment.

Mulch, hydro-mulch, tackifier, or similar practice shall not be used in any portion of the wetted perimeter of a temporary or permanent drainage ditch or swale section with a continuous slope of greater than 2 percent.

Energy dissipation shall be installed at all temporary or permanent pipe outlets within 24 hours of connection to a surface water or permanent stormwater treatment system.

Temporary construction methods to the extent practical to minimize exposed soils. The project phasing shall be documented in the Weekly Erosion and Sediment Control Schedule.

SEDIMENT CONTROL PRACTICES

Down gradient BMPs including perimeter BMPs must be in place before up gradient land disturbing activities begin and shall remain in place until final stabilization.

All BMPs that have been adjusted or removed to accommodate short-term activities shall be re-installed or replaced the earlier of the end of the work day or before the next precipitation event even if the activity is not complete.

Inlet BMPs may be removed for specific safety concerns. The BMPs shall be replaced as soon as the safety concern is resolved. The removal shall be documented in the SWPPP as a SWPPP amendment.

Temporary stockpiles must have sediment control BMPs. The Contractor shall prepare and submit to the Engineer a SWPPP amendment showing the location of temporary stockpiles and the BMPs for each stockpile. The SWPPP amendment must meet the minimum requirements of Section 9 of the Permit.

Soil compaction shall be minimized and exposed shall be preserved, unless feasible or if construction activities dictate soil compaction is necessary for the project. The Contractor shall prepare and submit to the Engineer a SWPPP amendment showing the location of temporary stockpiles and the BMPs for each stockpile. The SWPPP amendment must meet the minimum requirements of Section 9 of the Permit.

There are no temporary stockpiles or other sedimentation treatment chemicals are not proposed as part of this SWPPP as designed by the Engineer. If methods or phasing of construction require the use of any of these chemicals, the Contractor shall prepare and submit to the Engineer a SWPPP amendment that meets the minimum requirements of Section 9 of the Permit.

TEMPORARY SEDIMENTATION BASINS

A temporary sedimentation basin has not been included in this SWPPP as designed by the Engineer. If a basin is later determined to be desirable or necessary the Contractor shall prepare and submit to the Engineer a SWPPP amendment. Temporary sedimentation basins shall meet or exceed the minimum requirements of Section 14 of the Permit and shall include a basin outlet that meets the minimum requirements of Section 14 of the Permit. Where the Contractor determines that a Special and/or Impaired Waters the SWPPP amendment shall also meet or exceed the minimum requirements of Section 23 of the permit.

DESIGNER COMMENTS

A dewatering plan has not been included in this SWPPP as designed by the Engineer. If dewatering is required for this project, the Contractor shall prepare and submit to the Engineer a SWPPP amendment. A dewatering plan must meet or exceed the minimum requirements of Section 10 of the Permit.

POLLUTION PREVENTION

Products and materials that have the potential to leach pollutants that are stored on the site must be stored in a manner designed to minimize contact with stormwater. Materials that are not a source of potential contamination to stormwater or that are designed for exposure to stormwater are not required to be covered.

Hazardous materials including but not limited to pesticides, herbicides, fuel, oil, and other petroleum products and toxic waste must be properly stored and protected from stormwater exposure as recommended by the manufacturer in an access restricted area.

Solid waste must be stored, collected and disposed of in compliance with Minnesota Administrative Rules Chapter 7035. Portable toilets must be positioned so that they are secure and will not be tipped or knocked over. Sanitary waste must be disposed of properly in accordance with Minnesota Rules, Chapter 7035. Portable toilets must be positioned so that they are secure and will not be tipped or knocked over. Sanitary waste must be disposed of properly in accordance with Minnesota Rules, Chapter 7035.

CR 101 shall be limited to a defined area of the site. No signage displaying is allowed on site. A sign must be installed adjacent to each washout facility that requires site personnel to utilize the proper facilities for disposal of concrete and other washout wastes.

The Contractor shall prepare and submit a SWPPP amendment detailing the location and BMPs proposed for storage of materials, solid waste, portable toilets, and exterior vehicles or equipment washing on the site. The SWPPP amendment shall include a spill prevention and response plan that is appropriate for the materials proposed to be on the site. The SWPPP amendment shall meet or exceed the minimum requirements of Section 12 of the Permit.

A trained person shall routinely inspect the entire construction site at the time interval indicated on the sheet of the SWPPP that occurs within 24 hours after a rainfall event. The next inspection must be conducted at the time interval indicated in the Recurring Waters Table found on the SITE PLAN AND INFORMATION SHEET of the SWPPP.

All inspections and maintenance conducted during construction must be recorded on the day it is completed and must be retained with the SWPPP. Inspection report forms are available in the Project Specifications. Inspection report forms other than those provided shall be approved by the Engineer.

The Contractor may request a change in inspection schedule for the following conditions:

- a. Inspections of areas with permanent cover to be reduced to once per month,
- b. Inspections of areas where construction is suspended due to frozen ground conditions. Inspections to be suspended until the earlier of within 24 hours of rainfall occurring, or upon resuming construction.
- c. Inspections of areas where construction is suspended due to frozen ground conditions. Inspections to be suspended until the earlier of within 24 hours of rainfall occurring, or upon resuming construction.

No change in inspection schedule shall occur until authorized by the Engineer.

Inspections must include:

1. All erosion prevention and sediment control BMPs and Pollution Prevention Management Measures to ensure integrity and effectiveness.
2. Surface waters, including drainage ditches and conveyance systems for evidence of erosion and sediment deposition.
3. Construction site vehicle out locations, streets and curbs and gutter systems within and adjacent to the project for evidence of erosion and sediment deposition.
4. Stabilization of any erosion that is evident from vehicles.
5. Stabilization of any erosion that is evident from vehicles.

All non functioning BMPs and those BMPs where sediment reaches one-half (1/2) of the depth of the BMP or in the case of sediment basins one-half (1/2) of the storage volume, must be repaired, replaced, or supplemented by the end of the next business day after discovery, or as soon as field conditions allow.

Permittees must repair, replace or supplement all nonfunctional BMPs with functional BMPs by the end of the next business day after discovery, or as soon as field conditions allow.

Any sediment that escapes the site must be removed and the area stabilized within 7 calendar days of discovery unless precluded by legal, regulatory, or physical access in which case the work shall be completed within 7 calendar days of authorization. Paved areas shall be cleaned up and the area stabilized within 7 calendar days of authorization. Paved areas shall be cleaned up and the area stabilized within 7 calendar days of authorization. Paved areas shall be cleaned up and the area stabilized within 7 calendar days of authorization.

Sediment release, other than paved surface that can be cleaned up with street sweeping shall be reported immediately upon discovery to the Engineer.

PUBLIC WATER RESTRICTIONS:

For public waters that have been promulgated "work in water restrictions" during fish spawning time frame, all exposed soil areas that are within 200 feet of the water's edge, and drain to those waters must complete stabilization within 24 hours during the time period. All DMR permits are not valid for work in waters that are designated as infested waters unless accompanied by a letter from the Minnesota Department of Natural Resources (DNR) stating that the project is not a threat to the water body. If a DMR permit has been issued for a project, the Contractor shall not proceed with the project until the DMR permit is obtained. If a DMR permit has been issued for a project, the Contractor shall not proceed with the project until the DMR permit is obtained. If a DMR permit has been issued for a project, the Contractor shall not proceed with the project until the DMR permit is obtained.

Indicated, the Contractor shall halt all work covered by the DMR Permit until an Infested Waters Permit is obtained or that written notification is obtained stating that such permit is not required.

FINAL STABILIZATION

Final Stabilization is not complete until all the following requirements have been met:

1. Substantial Completion has been reached and no ground disturbing activities are anticipated.
2. Permanent cover has been installed with an established minimum uniform perennial vegetation density of 70 percent of its expected final growth. Vegetation is not required in areas where no vegetation is proposed by this project such as impervious surfaces or the base of a sand filter.

SPECIAL ENVIRONMENTAL CONSIDERATIONS AND PERMITS:

- 1) Was an environmental review required for this project or any part of a common plan of development?
- 2) Do any portions of the site have the potential to affect threatened or endangered species or their critical habitat?
- 3) Does any portion of this site discharge to a Calcareous fen?
- 4) Will any portion of the site potentially affect properties listed on the National Register of Historic Places or a known or discovered archeological site?
- 5) Have any Karst features been identified in the project vicinity?
- 6) Is compliance with temporary or permanent stormwater management design requirements infeasible for this project?
- 7) Has the MND DMR promulgated "work in water restrictions" for any Public Water this site discharges to during fish spawning?

SITE STABILIZATION COMPLETE:

Stabilization of exposed soils shall begin immediately and shall be completed after the construction activity has temporarily or permanently ceased no later than:	14 calendar days
--	------------------

SITE INSPECTION INTERVAL:

A trained person shall routinely inspect the entire construction site during active construction at an interval of no less than:	7 calendar days
--	-----------------

SPECIAL ENVIRONMENTAL CONSIDERATIONS AND PERMITS:

1) Was an environmental review required for this project or any part of a common plan of development?	NO
2) Do any portions of the site have the potential to affect threatened or endangered species or their critical habitat?	NO
3) Does any portion of this site discharge to a Calcareous fen?	NO
4) Will any portion of the site potentially affect properties listed on the National Register of Historic Places or a known or discovered archeological site?	NO
5) Have any Karst features been identified in the project vicinity?	NO
6) Is compliance with temporary or permanent stormwater management design requirements infeasible for this project?	NO
7) Has the MND DMR promulgated "work in water restrictions" for any Public Water this site discharges to during fish spawning?	NO

TYPE OF PERMIT	PERMITTING AGENCY	PERMIT STATUS AND CONDITIONS
Construction Stormwater NPDES	MPCA	TO BE OBTAINED BY OWNER

SWPPP DESIGNER TRAINING DOCUMENTATION:

UNIVERSITY OF MINNESOTA

Lanell Leitchy

Design of Construction SWPPP (May 31, 2020)



12224 NICOLET AVENUE
BURNSVILLE, MINNESOTA 55337
Email: burns@bolton-menk.com
www.bolton-menk.com

SHIMOTA ACRES
11 LOT SUBDIVISION
SWPPP NARRATIVE

AGENDA #5.6
SCOTT COUNTY, MINNESOTA
REQUEST FOR BOARD ACTION
MEETING DATE: JUNE 16, 2020

ORIGINATING DIVISION: ORIGINATING DEPARTMENT:	Employee Relations	CONSENT AGENDA:	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
PRESENTER:	Janelle McGlinchey	ATTACHMENTS:	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
PROJECT:	---	TIME REQUESTED:	---
ACTION REQUESTED:	Approve Payroll Processing of Personnel Actions Indicated Below and Hereby Certified by the Employee Relations Director and the Appointing Authority to be in Compliance With the Provisions of Minnesota Statutes 375.56 – 375.71 and the Scott County Personnel System		
CONTRACT/POLICY/GRANT:	<input type="checkbox"/> County Attorney Review <input type="checkbox"/> Risk Management Review	FISCAL:	<input type="checkbox"/> Finance Review <input type="checkbox"/> Budget Change

ORGANIZATIONAL VALUES:

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- ☐ **Communication:** We will always be clear about what we're doing and why we're doing it
- ☐ **Collaboration:** We will work with partners – communities, schools, faith groups, private business, and non-profit agencies – to see that services are not duplicated but rather are complimentary, aligned and provided by the partners who can deliver the service most effectively
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- ☐ **Empowerment:** We will work with individuals and families to affirm strengths, develop skills, restore hope, and promote self-reliance
- ☐ **Resiliency:** We will foster public preparedness and respond when families and communities face health and safety emergencies
- ☐ **Innovation:** We will take informed risks to deliver services more effectively and will learn from our successes and failures

DEPARTMENT/DIVISION HEAD SIGNATURE:		COUNTY ADMINISTRATOR SIGNATURE:	
Approved:		DISTRIBUTION/FILING INSTRUCTIONS: Janelle McGlinchey, Employee Relations	
Denied:			
Tabled:			
Other:			
Deputy Clerk :			
Date:			

Background/Justification:

1. Separation of employment for Virginia Casanova, FT Administrative Specialist, Community Services Division, effective 07/01/20.
2. Separation of employment for Kathy Giesen, Intermittent Library Associate (FTE 34%), Administrative Division, effective 03/06/20.

3. Separation of employment for Sarah Glockner, PT Therapist (FTE 80%), Health and Human Services Division, effective 06/05/20.
4. Separation of employment for Roselyn Menke, FT Temporary Office Assistant – Unclassified, Community Services Division, effective 06/01/20.
5. FT Probationary employment for AnneMarie Spence, 911 Dispatcher, Sheriff's Office, effective 06/01/20.
6. FT Probationary employment for Zachary Brunotte, 911 Dispatcher, Sheriff's Office, effective 06/18/20.
7. Intermittent (FTE 34%) employment of Katie Moras, Unclassified Prevention Specialist, Health and Human Services Division, effective 05/11/20.
8. Promotion for Sarah Tartaglia, FT Administrative Specialist to FT Eligibility Specialist, Health and Human Services Division, effective 06/08/20.
9. Promotion for Brandon Kmety, FT Employment and Training Counselor to FT Employment and Training Supervisor, Health and Human Services Division, effective 06/08/20.

Fiscal Impact: N/A

AGENDA #5.7
SCOTT COUNTY, MINNESOTA
REQUEST FOR BOARD ACTION
MEETING DATE: JUNE 16, 2020

ORIGINATING DIVISION: ORIGINATING DEPARTMENT:	Health & Human Services	CONSENT AGENDA:	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
PRESENTER:	Suzanne Arntson, Child Welfare Manager - 8212	ATTACHMENTS:	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
PROJECT:		TIME REQUESTED:	
ACTION REQUESTED:	Rescind Board Action of June 2, 2020 Approving Grant Funds for 2020-2021 and Approve Acceptance of Family Group Decision Making (FGDM) Grant Funds and Contract With the Department of Human Services in the Amount of \$322,998 for FGDM Services From July 1, 2020 Through June 30, 2022		
CONTRACT/POLICY/GRANT:	<input type="checkbox"/> County Attorney Review <input type="checkbox"/> Risk Management Review	FISCAL:	<input checked="" type="checkbox"/> Finance Review <input type="checkbox"/> Budget Change

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DEPARTMENT/DIVISION HEAD SIGNATURE:		COUNTY ADMINISTRATOR SIGNATURE:	
Approved:		DISTRIBUTION/FILING INSTRUCTIONS: Pam Selvig Suzanne Arntson	
Denied:			
Tabled:			
Other:			
Deputy Clerk :			
Date:			

Background/Justification:

The purpose of this agenda item is to approve acceptance of Family Group Decision Making (FGDM) Grant funds in the amount of \$322,998 and contract with the Department of Human Services for FGDM services July 1, 2020 through June 30, 2022.

FGDM is a staff guided decision-making process whereby families develop their own plans to ensure child safety, allow for a child to safely return home, or to identify a “forever family” for a child.

The Scott County Board, in 2004, approved the original Grant Application to the Department of Human Services (DHS) for FGDM services. This was and remains a Four-County Grant Application and collaboration of services with Carver, Le Sueur, McLeod, and Scott Counties. Scott County has acted as the fiscal host for this FGDM collaborative since 2004.

This Four-County Collaboration affords Counties the opportunity to provide this critical service to children and families involved in the child welfare system. FGDM services enhance the Counties’ abilities to partner with families to develop plans that will assure the safety, permanency, and wellbeing needs of children. FGDM services are focused on helping families develop a network of support which may include extended family and friends to help keep children safe.

The Grant will be used to:

- safely divert children from out of home placement; and
- successfully return children home; and
- reduce time children spend in foster care; and
- support older youth transitioning out of foster care.

Fiscal Impact:

No fiscal impact. Scott County will continue to act as the fiscal agency for Carver, Le Sueur, McLeod, and Scott Counties. This Grant has been used to fund a 1.1 full-time equivalent position, to purchase contract services, and to pay additional program costs in the four Counties. This Grant amount is included in the 2020 budget and will be brought forward in the 2021 and 2022 budget.

AGENDA #5.8
SCOTT COUNTY, MINNESOTA
REQUEST FOR BOARD ACTION
MEETING DATE: JUNE 16, 2020

ORIGINATING DIVISION:	OMB – Finance	CONSENT AGENDA:	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
ORIGINATING DEPARTMENT:	Accounting		
PRESENTER:	Scott Goettl - 8586	ATTACHMENTS:	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
PROJECT:		TIME REQUESTED:	
ACTION REQUESTED:	Approve Record of Disbursements and Approve Claims		
CONTRACT/POLICY/GRANT:	<input type="checkbox"/> County Attorney Review <input type="checkbox"/> Risk Management Review	FISCAL:	<input checked="" type="checkbox"/> Finance Review <input type="checkbox"/> Budget Change

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DEPARTMENT/DIVISION HEAD SIGNATURE:	COUNTY ADMINISTRATOR SIGNATURE:
Approved:	DISTRIBUTION/FILING INSTRUCTIONS: Kathy Shanks
Denied:	
Tabled:	
Other:	
Deputy Clerk :	
Date:	

Background/Justification:

The purpose of this agenda item is to approve the records of disbursements and claims.

To comply with MN Statute 375.18 Subd. 1b **Delegation for paying certain claims:** A list of all claims paid under the procedures established by the county board shall be presented to the board for informational purposes only at the next regularly scheduled meeting after payment of the claim.

The Record of Disbursements will be available at the meeting.

Invoices total \$45,059,493.48 from May 1 through May 31, 2020. This includes tax distributions of \$31,739,800.47.

Fiscal Impact: None

AGENDA #5.9
SCOTT COUNTY, MINNESOTA
REQUEST FOR BOARD ACTION
MEETING DATE: JUNE 16, 2020

ORIGINATING DIVISION:	Health & Human Services	CONSENT AGENDA:	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
ORIGINATING DEPARTMENT:	Mental Health Center		
PRESENTER:	Barb Dahl, Social Services Director, 8151	ATTACHMENTS:	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
PROJECT:		TIME REQUESTED:	N/A
ACTION REQUESTED:	Approve the Continuation of Service Agreements With the Belle Plaine, Jordan, New Prague, Prior Lake, and Shakopee School Districts for the Provision of School-Linked Mental Health Services by the Scott County Mental Health Center		
CONTRACT/POLICY/GRANT:	<input type="checkbox"/> County Attorney Review <input type="checkbox"/> Risk Management Review	FISCAL:	<input type="checkbox"/> Finance Review <input type="checkbox"/> Budget Change

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DEPARTMENT/DIVISION HEAD SIGNATURE:		COUNTY ADMINISTRATOR SIGNATURE:	
Approved:		DISTRIBUTION/FILING INSTRUCTIONS: Pam Selvig Barb Dahl Terry Raddatz	
Denied:			
Tabled:			
Other:			
Deputy Clerk :			
Date:			

Background/Justification:

The purpose of this agenda item is to approve the continuation of Service Agreements with the Belle Plaine, Jordan, New Prague, Prior Lake and Shakopee School Districts for the provision of school-linked mental health services by the Scott County Mental Health Center.

On June 19, 2018, the County Board approved the receipt of funds and the Grant Contract between the Minnesota Department of Human Services (DHS) and the Scott County Mental Health Center (MHC) for the provision of school linked mental health services. The Scott County Mental Health Center had established successful partnerships with local Scott County school districts. Due to this, the Scott County Mental Health Center was awarded \$989,946 to continue to provide and expand school linked mental health services in Scott County schools over a three-year period which began on July 1, 2018 and runs through June 30, 2021.

School-linked mental health services are provided on-site in the schools. The therapists provide:

- diagnostic assessments; and
- psychological evaluations; and
- individual and group therapy; and
- crisis assessments and intervention; and
- connection to needed resources for students with significant mental health issues and their families.

Therapists also provide consultation and training to staff and parents regarding mental health issues and resources. Mental health practitioners provide skills training and skills groups on an as needed basis to students. Services are offered to students who would not otherwise have access to mental health resources. Insurance is billed when students have coverage. Outcome measures gathered from parents, students, therapists, and teachers indicate very positive results for students receiving services from the program (improved functioning and symptom reduction).

Currently Scott County has active Agreements in place with all five school districts. The approval of these Service Agreements will allow for the continuation of school-linked mental health services in the school districts due to continuing need in these services as identified by school district administration and staff. The Service Agreements will run from July 1, 2020 through June 30, 2021, which will align with the DHS School Linked Mental Health Services grant funding.

Fiscal Impact:

None. The Service Agreements with each school district for the MHC to provide school-linked mental health services is budget neutral. Insurance will be billed for all eligible services. Each school district fully funds the salary, benefits, mileage, and equipment costs of MHC staff dedicated to their district for the provision of mental health services in their schools where DHS grant funding or insurance reimbursement is not available. Approval of this Service Agreement does not negatively impact the Health and Human Services budget.

AGENDA #5.10
SCOTT COUNTY, MINNESOTA
REQUEST FOR BOARD ACTION
MEETING DATE: JUNE 16, 2020

ORIGINATING DIVISION:	Community Services	CONSENT AGENDA:	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
ORIGINATING DEPARTMENT:	Property and Taxation Services		
PRESENTER:	Laurie Peck - 8773	ATTACHMENTS:	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
PROJECT:		TIME REQUESTED:	
ACTION REQUESTED:	Adopt Resolution 2020-098; Authorizing the Conveyance of Tax Forfeit Lands Located in the City of Belle Plaine to the City of Belle Plaine		
CONTRACT/POLICY/GRANT:	<input type="checkbox"/> County Attorney Review <input type="checkbox"/> Risk Management Review	FISCAL:	<input type="checkbox"/> Finance Review <input type="checkbox"/> Budget Change

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DEPARTMENT/DIVISION HEAD SIGNATURE:	COUNTY ADMINISTRATOR SIGNATURE:
Approved:	DISTRIBUTION/FILING INSTRUCTIONS:
Denied:	
Tabled:	
Other:	
Deputy Clerk :	
Date:	

Background/Justification:

The purpose of this agenda item is to adopt Resolution No. 2020-098; Authorizing the Conveyance of Tax Forfeit Lands Located in the City of Belle Plaine to the City of Belle Plaine.

The parcel forfeited to the State of Minnesota on May 11, 2020, due to non-payment of property taxes. The parcel has been classified as non-conservation land and the City of Belle Plaine wishes to purchase the lot for the purpose of roadway. The lot is within a plat and has been used as a public roadway. A property tax card, aerial map, and the City's resolution are attached for reference.

The Scott County Property and Taxation Services Department has done an assessment of the subject property and staff has appraised the parcel as follows:

Parcel #200701080 - Outlot A, FARMERS RIDGE 1ST ADDN, \$100.00.

Fiscal Impact:

NONE

**BOARD OF COUNTY COMMISSIONERS
SCOTT COUNTY, MINNESOTA**

Date:	June 16, 2020
Resolution No.:	2020-098
Motion by Commissioner:	
Seconded by Commissioner:	

**RESOLUTION 2020-098; APPROVING THE CONVEYANCE OF TAX FORFEIT LAND
LOCATED IN THE CITY OF BELLE PLAINE TO THE CITY OF BELLE PLAINE**

WHEREAS, M.S. 282.01 provides for the classification, appraisal, and sale of land becoming the property of the State of Minnesota due to non-payment of property taxes; and

WHEREAS, the time for redemption of property "bid in" for the State of Minnesota for non-payment of taxes has expired; and

WHEREAS, the parcel has forfeited to the State of Minnesota on May 11, 2020, due to the non-payment of property taxes and has been classified an non-conservation land; and

WHEREAS, the Scott County Property and Taxation Services Department has done an assessment of the parcel and has appraised the parcel at \$100.00; and

WHEREAS, the County Board of Commissioners in and for the County of Scott, State of Minnesota, desires to offer for sale land that has forfeited to the State of Minnesota for non- payment of real estate taxes; and

WHEREAS, the Scott County Property and Taxation Services Department requests the Scott County Board of Commissioners to approve the minimum bid price of Parcel 200701080 at \$100.00; and approve the sale of the property to the City of Belle Plaine to be used for roadway.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Commissioners in and for the County of Scott, Minnesota, hereby approves the basic sale price of Parcel 200701080 at \$100.00, and authorizes the terms of the sale of said property as stated to the City of Belle Plaine.

COMMISSIONERS	VOTE			
Weckman Brekke	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Absent	<input type="checkbox"/> Abstain
Wolf	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Absent	<input type="checkbox"/> Abstain
Beard	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Absent	<input type="checkbox"/> Abstain
Beer	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Absent	<input type="checkbox"/> Abstain
Ulrich	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Absent	<input type="checkbox"/> Abstain

State of Minnesota)
County of Scott)

I, Lezlie A. Vermillion, duly appointed qualified County Administrator for the County of Scott, State of Minnesota, do hereby certify that I have compared the foregoing copy of a resolution with the original minutes of the proceedings of the Board of County Commissioners, Scott County, Minnesota, at their session held on the 16th day of June, 2020 now on file in my office, and have found the same to be a true and correct copy thereof.

Witness my hand and official seal at Shakopee, Minnesota, this 16th day of June, 2020.

County Administrator

Administrator's Designee

**BELLE PLAINE CITY COUNCIL
RESOLUTION 20-072**

**AUTHORIZING PURCHASE OF TAX FORFEITURE PROPERTY ID 200701080
FOR PUBLIC USE.**

LEGAL DESCRIPTION: PID 200701080

WHEREAS, Property Identification Number 200701080, located in the City of Belle Plaine, has been identified as tax forfeited property by Scott County; and

WHEREAS, State Statute allows a governmental agency to obtain tax forfeited property for public use; and

WHEREAS, the City of Belle Plaine respectfully requests that the Scott County Board approve the Application by a Governmental Subdivision for Conveyance of Tax Forfeited Lands for an Authorized Public Use.

NOW THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF BELLE PLAINE, COUNTY OF SCOTT, MINNESOTA, THAT: It hereby approves that tax forfeited Property Identification Number 200701080 be conveyed to the City of Belle Plaine.

BE IT FURTHER RESOLVED THAT: The City Administrator is authorized to execute the Application by a Governmental Subdivision for Conveyance of Tax Forfeited Lands for an Authorized Public Use.

The adoption of the foregoing resolution was duly moved by Councilmember Coop and seconded by Councilmember LeMieux, and after full discussion thereof and upon a vote being taken thereon, the following Councilmembers voted in favor thereof: Coop, LeMieux, Meyer and Krings. Councilmember Chard was not present.

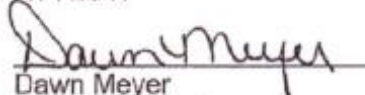
and the following voted against the same: None.

Whereupon said resolution was declared duly passed and adopted. Dated this 18th day of May, 2020.



Christopher G. Meyer
Mayor

ATTEST:



Dawn Meyer
City Administrator

Property Card	Parcel ID Number 200701080
----------------------	----------------------------

Taxpayer Information
Taxpayer Name MINNESOTA STATE OF
Mailing Address 200 4 AVE W SHAKOPEE, MN 55379




Property Address
Address
City

Parcel Information	
Uses	983 Co Admin-TaxForf
Calculated Acres	0.26
Deeded Acres	0.26
Plat	FARMERS RIDGE 1ST ADDN
Lot	O-L
Block	00A
Legal Description	Section 08 Township 113 Range 024
Legal Description2	SubdivisionName FARMERS RIDGE 1ST ADDN Lot O-L Block 00A SubdivisionCd 20070

Building Information						
Building Style		AGLA (Sq Ft)	0	Bedrooms	0	
Year Built		0	Garage Size (Sq Ft)	0	Bathrooms	0.00
Model Desc		Basement Size (Sq Ft)		0	Basement Finish (Sq Ft)	0

Miscellaneous Information				
School District ISD 0716 BELLE PLAIN	Taxing District Code 1501	Homestead Status N	Green Acres N	Ag Preserve N

Assessor Information			
Estimated Market Value		2019 Values (Payable 2020)	Last Sale
Land		\$300.00	Date of Sale 01/01/1900
Improvement		\$0.00	Sale Value \$0.00
Total		\$300.00	

 Disclaimer: This information is to be used for reference purposes only. Scott County does not guarantee accuracy of the material contained herein and is not responsible for misuse or misinterpretation. The preceding disclaimer is provided pursuant to Minnesota Statutes 468.03, Subd. 21 (2000), and the user of this service acknowledges that the County shall not be liable for any damages, and expressly waives all claims, and agrees to defend, indemnify, and hold harmless the County from any and all claims brought by User, its employees or agents, or third parties which arise out of the user's access or use of data provided.



**AGENDA #5.11
SCOTT COUNTY, MINNESOTA
REQUEST FOR BOARD ACTION
MEETING DATE: JUNE 16, 2020**

ORIGINATING DIVISION: ORIGINATING DEPARTMENT:	Transportation Services- Program Delivery	CONSENT AGENDA:	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
PRESENTER:	Tony Winiecki - 8008	ATTACHMENTS:	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
PROJECT:	CP 83-24	TIME REQUESTED:	NA
ACTION REQUESTED:	Adopt Resolution No. 2020-097; Authorizing Entering Into a Cooperative Agreement With Shakopee Public Utilities Commission on County Project 83-24 in the City of Shakopee		
CONTRACT/POLICY/GRANT:	<input checked="" type="checkbox"/> County Attorney Review <input type="checkbox"/> Risk Management Review	FISCAL:	<input type="checkbox"/> Finance Review <input type="checkbox"/> Budget Change

ORGANIZATIONAL VALUES:

- ☐ **Customer Service:** We will deliver government services in a respectful, responsive, and solution-oriented manner
- ☐ **Communication:** We will always be clear about what we're doing and why we're doing it
- ☒ **Collaboration:** We will work with partners – communities, schools, faith groups, private business, and non-profit agencies – to see that services are not duplicated but rather are complimentary, aligned and provided by the partners who can deliver the service most effectively
- ☒ **Stewardship:** We will work proactively to make investments, guided by resident input, which will transform lives, communities, and government
- ☐ **Empowerment:** We will work with individuals and families to affirm strengths, develop skills, restore hope, and promote self-reliance
- ☐ **Resiliency:** We will foster public preparedness and respond when families and communities face health and safety emergencies
- ☐ **Innovation:** We will take informed risks to deliver services more effectively and will learn from our successes and failures

DEPARTMENT/DIVISION HEAD SIGNATURE:	COUNTY ADMINISTRATOR SIGNATURE:
Approved:	DISTRIBUTION/FILING INSTRUCTIONS:
Denied:	
Tabled:	
Other:	
Deputy Clerk :	
Date:	

Background/Justification:

The purpose of this agenda item is to adopt Resolution No. 2020-097; Authorizing Entering Into a Cooperative Agreement With Shakopee Public Utilities Commission (SPUC) on County Project (CP) 83-24 in the City of Shakopee.

The proposed project will reconstruct and modernize a 1.1 mile segment of County Highway (CH) 83 from the south ramp of Trunk Highway (TH) 169 to south of 4th Avenue East from a four-lane urban undivided roadway to a four-lane urban divided roadway. Bike and pedestrian facilities will be constructed on both sides of the road, completing the gap between 12th Avenue and 4th Avenue. The project will also include turn lanes, shoulders, access relocations, intersection improvements, and new traffic signals at 12th Avenue and Valley Industrial Boulevard South/Unbridled Avenue. Curb and gutter, storm water detention ponding, and infiltration areas will be constructed for water quality and rate control purposes.

The purpose of this project is to address safety issues, add intersection capacity, modernize the roadway, provide a best fit design to accommodate adjacent and nearby event traffic, and provide multimodal transportation amenities on CH 83 to serve the traveling public. Residential, commercial, and recreational land use opportunities have expanded in the area resulting in an increased demand for transportation capacity and a desire for multimodal facilities.

As part of the project, SPUC will need to relocate hydrants and desires to replace a deteriorated watermain. In order to efficiently coordinate construction activities and minimize traffic impacts, the County and SPUC have agreed to include the water utility construction work as part of the CP 83-24 project. In addition, SPUC desires to have the County, through its design consultant, design the new watermain system. The County will include construction plans and specifications for water utility improvements in the project, provide construction inspection, pay the contractor for work, and coordinate any involvement necessary or requested by SPUC staff.

Through the Agreement, SPUC agrees to reimburse the County 100% for the hydrant relocations and the watermain and associated construction work estimated at \$1,029,899. SPUC also agrees to pay for consultant design services fees, and an additional 9% of its construction cost for its share of mobilization and traffic control, construction engineering and inspection, and contract administration services. The total cost is estimated at \$1,161,590.

Shakopee Public Utilities Commission Estimated Costs

Consultant Design Services	\$ 39,000
Watermain and Related Construction (est)	\$1,029,899
<u>Construction Engineering and Admin (est)</u>	<u>\$ 92,691</u>
Total Estimated Cost	\$1,161,590

The Project is included in the 2020-2029 Transportation Improvement Plan (TIP) for construction in year 2021. The estimated cost for SPUC utilities is included in SPUC's cost funding share in the TIP programmed project.

Fiscal Impact:

None

**BOARD OF COUNTY COMMISSIONERS
SCOTT COUNTY, MINNESOTA**

Date:	June 16, 2020
Resolution No.:	2020-097
Motion by Commissioner:	
Seconded by Commissioner:	

**RESOLUTION NO. 2020-097; AUTHORIZING ENTERING INTO A COOPERATIVE AGREEMENT WITH
SHAKOPEE PUBLIC UTILITIES COMMISSION ON COUNTY PROJECT 83-24 IN THE CITY OF SHAKOPEE**

WHEREAS, the County is reconstructing County Highway (CH) 83 from the south ramp of Trunk Highway (TH) 169 to south of 4th Avenue East to improve traffic safety and operational efficiency; and

WHEREAS, Shakopee Public Utilities Commission (SPUC) is required to relocate its utilities out of the proposed roadway; and

WHEREAS, SPUC desires to replace the existing watermain in the project area and has requested the County include utility work as part of the County project; and

WHEREAS, SPUC has requested the County prepare the design and specifications for this utility work as part of the County project and it is of mutual benefit to each party to coordinate construction activities and minimize traffic impacts; and

WHEREAS, the County will be reimbursed for 100% of SPUC's utility construction cost and design costs plus an additional 9% of the utility construction cost for construction engineering and administration; and

WHEREAS, the project is included in the 2020-2029 Transportation Improvement Program (TIP).

NOW THEREFORE BE IT RESOLVED that the Board of Commissioners in and for the County of Scott, Minnesota, hereby authorizes the Chairperson of the Board to enter into a Cooperative Agreement with Shakopee Public Utilities Commission.

BE IT FINALLY RESOLVED, that approval of this Agreement is subject to approval by the County Attorney's Office as to form.

COMMISSIONERS	VOTE
Weckman Brekke	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Absent <input type="checkbox"/> Abstain
Wolf	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Absent <input type="checkbox"/> Abstain
Beard	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Absent <input type="checkbox"/> Abstain
Beer	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Absent <input type="checkbox"/> Abstain
Ulrich	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Absent <input type="checkbox"/> Abstain

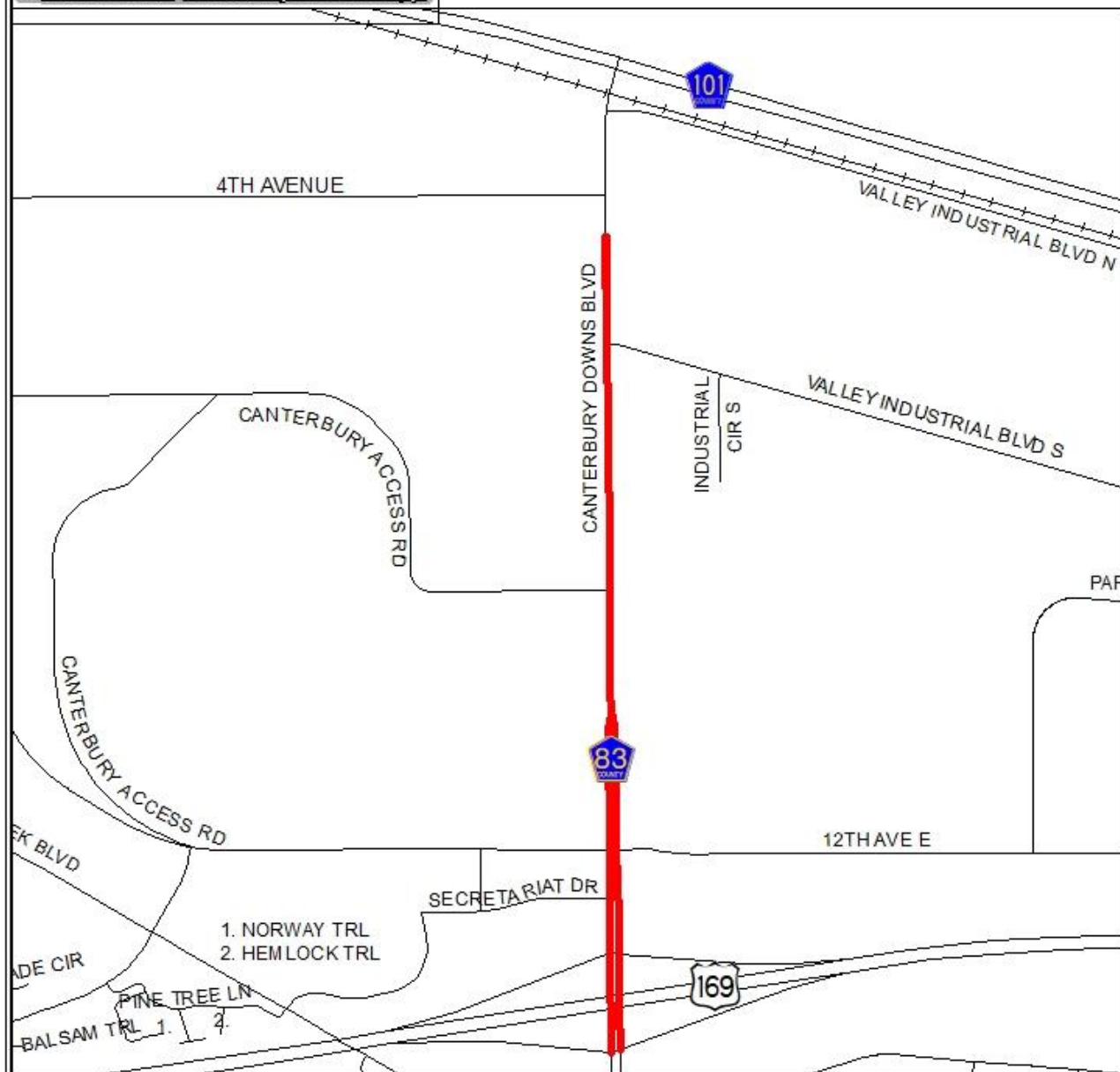
State of Minnesota)
County of Scott)

I, Lezlie A. Vermillion, duly appointed qualified County Administrator for the County of Scott, State of Minnesota, do hereby certify that I have compared the foregoing copy of a resolution with the original minutes of the proceedings of the Board of County Commissioners, Scott County, Minnesota, at their session held on the 16th day of June, 2020 now on file in my office, and have found the same to be a true and correct copy thereof.

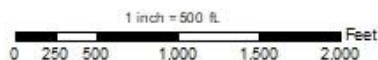
Witness my hand and official seal at Shakopee, Minnesota, this 16th day of June, 2020.

County Administrator

Administrator's Designee



This drawing is neither a legally recorded map nor a survey and is not intended to be used as one. This drawing is a compilation of records, information, and data located in various city, county, and state offices, and other sources affecting the area shown, and is to be used for reference purposes only. Scott County is not responsible for any inaccuracies herein contained. If discrepancies are found, please contact the Scott County Surveyors Office.



Date: 2/3/2020
Scale: R.F:

AGENDA #6.1
SCOTT COUNTY, MINNESOTA
REQUEST FOR BOARD ACTION
MEETING DATE: JUNE 16, 2020

ORIGINATING DIVISION:	Sheriff	CONSENT AGENDA:	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
ORIGINATING DEPARTMENT:	Jail		
PRESENTER:	Doug Schnurr	ATTACHMENTS:	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
PROJECT:		TIME REQUESTED:	15 minutes
ACTION REQUESTED:	Adopt Resolution No. 2020-099; Authorizing the Jail Electronic Security System Upgrade Project in the Amount of \$604,700 and Amendment of the Capital Improvement Budget in the Amount of \$604,700 to Advance Expenditure of the Project Funds		
CONTRACT/POLICY/GRANT:	<input checked="" type="checkbox"/> County Attorney Review <input checked="" type="checkbox"/> Risk Management Review	FISCAL:	<input checked="" type="checkbox"/> Finance Review <input checked="" type="checkbox"/> Budget Change

ORGANIZATIONAL VALUES:

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- ☒ **Innovation:** We will take informed risks to deliver services more effectively and will learn from our successes and failures

DEPARTMENT/DIVISION HEAD SIGNATURE:	COUNTY ADMINISTRATOR SIGNATURE:
Approved:	DISTRIBUTION/FILING INSTRUCTIONS: Cassie Koch, Sheriff Administration Dustin Kruger, Facilities Management Mary Keen, Administration Jodi Menze, Accounting
Denied:	
Tabled:	
Other:	
Deputy Clerk :	
Date:	

Background/Justification:

The purpose of this agenda item is to adopt Resolution No. 2020-099; Authorizing the Jail Electronic Security System Upgrade Project in the Amount of \$604,700 and Amendment of the Capital Improvement Budget in the Amount of \$604,700 to Advance Expenditure of the Project Funds

This project will upgrade the security control and intercom system software as well as replace any outdated, failing hardware such as monitors, intercom speakers, and controls. This project also interfaces with jail cameras and provides Master Control access to all doors and relevant cameras on one system.

This Capital Improvement Project (CIP) was slated for 2022, at an estimated expense of \$292,000. The new construction, and primarily the integration of a new holding area for the Justice Center prompted a third-party system assessment that was performed earlier this year. This assessment identified many challenges with the current system and suggested that the County invest in a solution immediately to avoid system failure, as well as effectively integrate with the new construction.

There were several significant findings in the analysis that led to a recommendation to upgrade the security system and included the following:

- All processors and modules have been discontinued, making repairs difficult and relying on the used market.
- The Programmable Logic Controllers (4) are all ten to twenty-plus years old.
- The (13) Human Machine Interface (HMI) touch screen workstations must be replaced with Windows 10 workstations and the latest supported Stanley (Current security system) HMI.
- Replacement of the Harding Analog Intercom System.
- Memory of each processor is nearing or already completely full, restricting additional inputs from the new construction – this means it would be difficult to have the holding center added into the system.
- The server, operating systems, and software are all significantly outdated and many no longer supported.
- Stanley Gatekeeper system to be decommissioned and the card readers to be replaced and brought into the County-wide system for secure and unified badging.

Three options were proposed in the assessment:

Option 1: Replace the entire system as soon as possible, to take advantage of the new construction and integrate the projects seamlessly. Estimated cost: \$613,500

Option 2: Install a standalone system in the new construction with the intention of integrating them into the Jail at a later date, requiring significant reprogramming and cost in the future. Estimated cost: \$476,630

Option 3: Rough-in and cable the new construction project in preparation for a future integration, adding complication as any cabling, pathway, or termination issues would not be discovered until connected and programmed, likely resulting in expensive corrections.

Option 1 provides the most efficient and lowest long-term costs. Scott County Information Technology reviewed the project and determined that Option 1 was the most cost efficient and would prevent a failure of the system with 15-year-old equipment. CIP Governance reviewed the project and also recommended moving forward to the County Board for approval. The priority of CIP Governance is the maintenance of our current systems and this would fit that category from a preservation standpoint. The security system is a basic element of running the jail and needs replacement after 15 years. The project is currently in the CIP but not at the right funding level and from a construction standpoint it makes sense to advance the project to coincide with construction of the holding area, Justice Center and LEC Courtroom. Moving the project now also eliminates the maintenance costs of failing equipment and the disruption to operations.

If approved, the total project cost is estimated at \$613,500. Of that total, the \$8,800 for the project assessment was already paid for. Engineering for the project is estimated between \$45,000 and \$51,400. This leaves \$553,300 projected to cover the equipment and labor for the replacement, including 10% in contingency funds. The variance of \$321,500 from the original CIP estimate is due to no analysis of integrating the holding area and its relation to the Jail security system when the building analysis was completed.

Jail Security Headend Replacement Project	Base w/Alt
Jail Controls Sys (required)	\$ 217,000.00
Jail Controls Sys I/O module upgrade (Optional)	\$ 128,000.00
Deploy Security Credentials	\$ 158,000.00
Contingency	\$ 50,300.00
Total Cost Based on Assessment Completed	\$ 553,300.00
CIP Estimated Funding 2022	\$ 292,000.00
CIP Delta (based on options above)	\$ (261,300.00)
Design Fees	Base w/Alt
Factory demonstration in Indianapolis (if desired)	\$ 6,400.00
Wold/True North Design Fees	\$ 45,000.00
Total Eng Fees	\$ 51,400.00
Total Engineering Fee, Equipment, Construction	\$ 604,700.00
Wold/True North Assessment Fee (already Approved)	\$ 8,800.00
Total Project Cost - includes approved Assessment	\$ 613,500.00
CIP Estimated Funding 2022	\$ 292,000.00
CIP Delta (Includes approved assessment/eng fees/equip/construction)	\$ (321,500.00)

Engineering and procurement for this project is estimated to take 5-6 months. Once a vendor is selected, the engineering process will get underway and run parallel to the GC II holding area and other areas impacted. The physical work on site will take approximately 3-4 weeks to complete; the first week of the work will require a complete outage of the system – requiring Jail staff to communicate via radios/physical keys. Once ready for implementation, the existing Jail controls and intercom system will be upgraded first, followed by the new construction.

Fiscal Impact:

This is an additional cost of \$321,500 to the project and requires a budget amendment of \$604,700 to advance the project forward in 2020-2021 from 2022. The funds will come from the Capital Improvement Fund balance and/or the delay of other projects to realize the benefits of doing this upgrade with the building construction. If approved, capital fund balance in the amount of \$604,700 will be allocated to this project within the CIP budget for 2020-2021.

**BOARD OF COUNTY COMMISSIONERS
SCOTT COUNTY, MINNESOTA**

Date:	June 16, 2020
Resolution No.:	2020-099
Motion by Commissioner:	
Seconded by Commissioner:	

RESOLUTION NO. 2020-099; AUTHORIZING THE JAIL ELECTRONIC SECURITY SYSTEM UPGRADE PROJECT IN THE AMOUNT OF \$604,700 AND AMENDMENT OF THE CAPITAL IMPROVEMENT BUDGET IN THE AMOUNT OF \$604,700 TO ADVANCE EXPENDITURE OF THE PROJECT FUNDS

WHEREAS, on December 17, 2019 by Resolution No. 2019-175, the Scott County Board approved the 2020 Budgets and adopted a Capital Improvement Plan (CIP); and

WHEREAS, an upgrade was planned for 2022 to the security control and intercom system software as well as replacement of any outdated, failing hardware such as monitors, intercom speakers, and controls; and

WHEREAS, this upgrade would also interface the jail cameras and provide Master Control access to all doors and relevant cameras on one system; and

WHEREAS, a professional assessment was completed, identifying many challenges with the current system and suggested that the County invest in a solution immediately to avoid system failure, as well as effectively integrate with the new construction; and

WHEREAS, upon review of three options, one was determined to be the most cost-effective and prevent complete system failure; and

WHEREAS; moving the project into 2020/2021 also eliminates the maintenance costs of failing equipment and the disruption to operations; and

WHEREAS, CIP Governance reviewed the project, and recommended moving forward to the County Board for approval; and

WHEREAS, an amendment will be made to the Capital Improvement Budget in the amount of \$604,700 to advance expenditure of the project funds.

**BOARD OF COUNTY COMMISSIONERS
SCOTT COUNTY, MINNESOTA**

Date:	June 16, 2020
Resolution No.:	2020-099
Motion by Commissioner:	
Seconded by Commissioner:	

NOW THEREFORE BE IT RESOLVED that the Board of Commissioners in and for the County of Scott, Minnesota, hereby authorizes the County Administrator to enter into agreements for the Jail Electronic Security System Upgrade Project.

NOW BE IT FINALLY RESOLVED that the Board of Commissioners in and for the County of Scott, Minnesota, hereby authorizes the Jail Electronic Security System Upgrade Project and a budget amendment to the Capital Improvement Program for this project in the amount of \$604,700.

COMMISSIONERS	VOTE
Weckman Brekke	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Absent <input type="checkbox"/> Abstain
Wolf	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Absent <input type="checkbox"/> Abstain
Beard	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Absent <input type="checkbox"/> Abstain
Beer	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Absent <input type="checkbox"/> Abstain
Ulrich	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Absent <input type="checkbox"/> Abstain

State of Minnesota)
County of Scott)

I, Lezlie A. Vermillion, duly appointed qualified County Administrator for the County of Scott, State of Minnesota, do hereby certify that I have compared the foregoing copy of a resolution with the original minutes of the proceedings of the Board of County Commissioners, Scott County, Minnesota, at their session held on the 16th day of June 2020 now on file in my office, and have found the same to be a true and correct copy thereof.

Witness my hand and official seal at Shakopee, Minnesota, this 16th day of June 2020.

County Administrator

Administrator's Designee

AGENDA #6.2
SCOTT COUNTY, MINNESOTA
REQUEST FOR BOARD ACTION
MEETING DATE: JUNE 16, 2020

ORIGINATING DIVISION:	Administration	CONSENT AGENDA:	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
ORIGINATING DEPARTMENT:		ATTACHMENTS:	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
PRESENTER:	Chris Harder	TIME REQUESTED:	10 min
PROJECT:	Delivering What Matters		
ACTION REQUESTED:	Adopt Resolution No. 2020-096; Reporting Progress on the Standard Measures Program Developed by the Council on Local Results and Innovation		
CONTRACT/POLICY/GRANT:	<input type="checkbox"/> County Attorney Review <input type="checkbox"/> Risk Management Review	FISCAL:	<input type="checkbox"/> Finance Review <input type="checkbox"/> Budget Change

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DEPARTMENT/DIVISION HEAD SIGNATURE:	COUNTY ADMINISTRATOR SIGNATURE:
Approved:	DISTRIBUTION/FILING INSTRUCTIONS:
Denied:	
Tabled:	
Other:	
Deputy Clerk :	
Date:	

Background/Justification:

The purpose of this agenda item is to adopt Resolution No. 2020-096; Reporting Progress on the Standard Measures Program Developed by the Council on Local Results and Innovation.

In 2010, the Legislature created the Council on Local Results and Innovation. The Council has established a standard set of performance measures for counties and cities that will aid residents, taxpayers, and state and

local elected officials in determining the effectiveness of counties and cities in providing services and to measure residents' opinions of those services.

Participation in the Standard Measures Program by a city or a county is voluntary. Cities and counties that choose to participate in the Standards Measure Program are eligible for a reimbursement in Local Government Aid (LGA) and exemption from levy limits.

In 2011, by resolution, the County Board authorized participation in the Standard Measures Program and received approximately \$18,000 to help develop the County's own performance measurement program called Delivering What Matters. Over the past eight years, the County has submitted its annual report and received approximately \$19,000 each year. To date, this money has assisted in funding the publication of the *Residents' Report*, the 2016 residents' survey administered by National Research Center, purchased and launched of Scott County's on-line public forum (Speak Up, Scott County), and covers staff training and research on performance management.

Scott County is eligible again for a reimbursement of \$0.14 per capita in LGA, not to exceed \$25,000. In order to receive the per capita reimbursement in 2020, Scott County must:

1. Adopt a resolution declaring that:
 - a. The County has adopted and implemented the minimum ten performance measures from each applicable service category and the system developed by the Council on Local Results and Innovation.
 - b. The County will report the results of the ten adopted measures to its residents before the end of the calendar year through publication, direct mailing, posting on the entity's website, or through a public hearing at which the budget and levy will be discussed and public input allowed.

The ten measures, which will be submitted to the Council on Local Results and Innovation in PDF format, are reported in a larger, more comprehensive publication titled the *2019 Annual Performance Report*. Click [here](#) to view the Report.

Staff will present a brief overview of the *2019 Annual Performance Report*, recognize the key staff who put the report together, and request Board approval of the attached resolution.

Fiscal Impact:

This will enable the County to receive \$0.14/capita in LGA to continue developing and improving our strategic management planning effort called Delivering What Matters.

**BOARD OF COUNTY COMMISSIONERS
SCOTT COUNTY, MINNESOTA**

Date:	June 16, 2020
Resolution No.:	2020-096
Motion by Commissioner:	
Seconded by Commissioner:	

**RESOLUTION NO. 2020-096; REPORTING PROGRESS ON THE STANDARD MEASURES
PROGRAM DEVELOPED BY THE COUNCIL ON LOCAL RESULTS AND INNOVATION**

WHEREAS, in 2010, the Legislature created the Council on Local Results and Innovation; and

WHEREAS, in 2011, the Council released a standard set of ten performance measures for counties and cities that will aid residents, taxpayers, and state and local elected officials in determining the effectiveness of counties and cities in providing services and to measure residents' opinions of those services; and

WHEREAS, cities and counties that choose to participate in the State's standards measure program are eligible for a reimbursement in Local Government Aid (LGA) and exemption from levy limits; and

WHEREAS, in June 2011, by resolution Scott County authorized participation in the Standard Measures Program, officially adopting the ten performance standards developed by the Council; and

WHEREAS, Scott County has developed its own performance measurement system that is strategically aligned to the County's Goals, Vision, and Mission as set by the County Board in 2011 and updated in 2016 called Delivering What Matters; and

WHEREAS, Scott County plans to report the results of the ten adopted measures to residents before the end of the calendar year through postings on the County website and through a public hearing at which the budget and levy will be discussed and public input allowed; and

WHEREAS, Scott County will use the results from the Residential Survey administered by National Research Center to report on some of the adopted measures.

NOW THEREFORE BE IT RESOLVED that the Board of Commissioners in and for the County of Scott, Minnesota, hereby reports progress on the Standard Measures Program developed by the Council on Local Results and Innovation.

COMMISSIONERS	VOTE
Weckman Brekke	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Absent <input type="checkbox"/> Abstain
Wolf	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Absent <input type="checkbox"/> Abstain
Beard	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Absent <input type="checkbox"/> Abstain
Beer	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Absent <input type="checkbox"/> Abstain
Ulrich	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Absent <input type="checkbox"/> Abstain

State of Minnesota)

County of Scott)

I, Lezlie A. Vermillion, duly appointed qualified County Administrator for the County of Scott, State of Minnesota, do hereby certify that I have compared the foregoing copy of a resolution with the original minutes of the proceedings of the Board of County Commissioners, Scott County, Minnesota, at their session held on the 16th day of June, 2020 now on file in my office, and have found the same to be a true and correct copy thereof.

Witness my hand and official seal at Shakopee, Minnesota, this 16th day of June, 2020.

County Administrator

Administrator's Designee